

NOTICE OF BAWDSEY PARISH COUNCIL
ANNUAL MEETING

Monday 30th May 2022 7.00pm, Bawdsey Village Hall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above.

All public and press are also cordially invited.

Agenda

1.	To elect a Chair for 2022/2023 and the signing of the Declaration of Acceptance of Office
2.	To receive Apologies for absence
3.	To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
4.	Public Participation (10 minutes) – an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda. a) Reports or comments from public b) Reports from County and District Councillors
5.	To elect a Vice-Chair for 2022/2023 and signing of the Declaration of Acceptance of office
6.	Appoint persons to the following offices: a) Responsible Finance Officer b) SALC Representative c) Internal Auditor 2022/2023
7.	To agree and sign Minutes of meetings dated 24th March '22 as a true record.
8.	To remind Councillor to review their Register of Member's Interests on the East Suffolk Council Web Site
9.	Planning: To receive updates on current applications and consider applications a. Confirm response to: - <ul style="list-style-type: none">• DC/22/0934/FUL – Insertion of one new window at Glebe Barn, The Manor House Estate, IP12 3AL• DC/22/1134/FUL – Application for renewed Planning and Listed Building Permission to replace existing permission due to expire 31st May 22, prefabricated kitchen units to remain on site for a further 2 years at Bawdsey Manor, Bawdsey Manor Estate, IP12 3BH• DC/22/1142/LBC – Listed Building Consent for renewed Planning and Listed Building Permission to replace planning permission due to expire 31st May 22, prefabricated kitchen units to remain on site for a further 2 years at Bawdsey Manor, Bawdsey Manor Estate, IP12 3BH• DC/22/1428/FUL – Erection of single storey extension and concrete pathway leading to garage at Maritime and Coastguard Store, Bawdsey Manor, Bawdsey Manor Estate, IP12 3BA

	<ul style="list-style-type: none"> • DC/22/1429/FUL – Retention of temporary structure located on Maritime and Coastguard Agency site at Bawdsey Manor, Bawdsey Manor Estate, IP12 3BA <p>b. To consider any applications received after the publication of the agenda</p> <p>c. Consider response to Marine Management Organisation regarding Marine License Application MLA/2021/00538 - Bawdsey Manor Coast Protection Works</p>
10.	Progress Reports:
	a. Clerks Correspondence update and Finances
	b. Village Hall and Recreation Ground Committee update (Cllr. R. Johnson)
	c. Coastal Matters: Updates on <ul style="list-style-type: none"> i Deben Estuary Partnership (Cllr. Block) ii Bawdsey Coastal Partnership (Cllr. Rouse) iii Coastguard report (Cllr. R. Thurkettle) iv Deben Marine Centre (Cllr. Block)
	d. Scottish Power (Cllr. Tricker)
	e. Quiet Lanes (Cllr R Thurkettle)
	f. Speedwatch (Cllr. R. Johnson)
	g. Update for Photo Post and Weather Station (Cllrs R Tricker/A Rouse)
	h. Emergency Committee (Cllr. R. Johnson)
	i. Bawdsey Quay – Bawdsey Ferry Approach Road
	j. Green Agenda – Trees and Hedges
	k. Highway Matters
11.	Discuss East Lane Coast Path
12.	Finance
	<p>1. End of year accounts and AGAR forms:</p> <ul style="list-style-type: none"> a. To accept and sign Accounts for Year ended 31st March 2022. b. To accept internal auditor’s report for 2021/2022 and section 3 of the AGAR return (Internal auditor’s approval of accounts) c. To agree and complete section 1 of the Annual Governance and Accountability Return (AGAR) d. To agree and complete section 2 of the Annual Governance and Accountability Return (AGAR) e. To ask council to approve Certificate of Exemption from Limited Assurance Review from PKF Littlejohn f. Agree dates electors can view accounts g. To agree Reserve Allocations (see budget) <p>2. To note Bank Balances as of 30th April 2022:</p> <ul style="list-style-type: none"> a. Barclays Bank (Current Account 0571) £35,577.35 b. Barclays Bank (Savers Account 8727) £8,057.28 c. Barclays Bank (Amenity Fund 7141) £13,718.23 <p>3. To discuss Bawdsey Parish Councils Insurance</p> <p>4. To authorise the following Invoices for Payment:</p> <p>a. Payments since last meeting:</p>

	<p>i. Norse – Black Bin £416.26 ii. Cllr. Tricker – Photo Posts Expense £39.35 iii. SALC Membership £145.76 iv. East Suffolk Bawdsey Bulletin - £25.79 v. East Suffolk Bawdsey Bulletin - £17.09 vi. East Suffolk Bawdsey Bulletin - £20.99 vii. Red Rocket Emergency Telephone DDR - £11.52</p> <p>b. Any new invoices coming forth</p> <p>i. Cllr Tricker – Photo Post Expenses - £47.08 ii. Tina Hughes – Refreshments for APM Chair Expenses - £12.95 iii. Tina Hughes – Expenses - £14.46 iv. SALC – Clerks Training (6 Modules) - £187.20 v. Suffolk Coastal – two boards for Bawdsey Quay Marine Centre: original cheque lost, 101055, stopped 28th April 22 - £280.00 vi. Trevor Brown – Internal Audit - £170.00 vii. Zurich Insurance - £264.00 viii. Cllr. Tricker – Photo Posts £307.12 ix. Cllr. Tricker – Deben Marine Centre £353.25 x. Red Rocket Emergency Telephone DDR - £11.52</p> <p>c. Any new payments received since last meeting:</p> <p>i. CIL 20220420 £22,867.03 ii. Precept £7950.00</p> <p>5. To receive an update on Internet Banking</p>
13.	Any matters to be brought to the attention of the Council and to agree date for next Meeting