

# Bawdsey Parish Council

All Councillors are hereby summoned to attend the next

## **Annual General Meeting of the Council**

**Thursday 9<sup>th</sup> May 2019**

**7.00pm at Bawdsey Village Hall**

### **Agenda**

1. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
2. To Elect a Chair: Signing of Declaration of Acceptance of Office
3. Signing of declaration of Acceptance of Office by all other Councillors and reminder of Registering Interests and the Suffolk Code of Conduct (Clerk)
4. To appoint a Vice-Chair
5. Chairman's welcome and apologies for absence
6. Councillors' Declarations of Interest
7. To alter and/or agree the composition of the PC Committees and representatives of the Finance Committee, EA1/3 (Wind farm); Emergency Planning; Bawdsey Coastal Partnership; VHRGC; SALC (if necessary)
8. To Present training opportunities for new councillors and possible dates
9. End of year accounts: i. To approve Accounts for Year ended March 2019; ii. To complete Parts 1 and 2 of the Annual Governance and Accountability Return (AGAR) iii.) To ask council to approve Certificate of Exempt from Limited Assurance Review from PKF LJ
10. To appoint internal auditor 2019-20
11. Signing of Minutes as a true record:
  - i. Parish Council Meeting held 21st March 2019
  - ii. Annual Parish Meeting 4<sup>th</sup> April 2019 (Approve only)
  - iii. Planning Meeting 2<sup>nd</sup> April 2019
  - iv. Planning Meeting 29<sup>th</sup> April 2019
12. To receive reports (if any) from SCC and East Suffolk DC
13. Progress Reports:
  - i. Clerk's report, incl. current finance report
  - ii. Village Hall and Recreation Ground Committee update (if necessary)
  - iii. Coastal Matters: Updates on a) Deben Estuary Partnership b) Bawdsey Coastal Partnership
  - iv. Scottish Power (if necessary)
  - v. Emergency Planning (if necessary)
  - vi. Speedwatch
14. Finance: a) To approve cheques:  
Bawdsey Bulletin March: £23.36  
Trevor Brown (internal auditor) £130.00  
Clerk's Salary (net): £500.10

*Clerk: Jenny Webb*

*5 Fern Terrace, The Street, Bawdsey, Woodbridge, Suffolk IP12 3AH*

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Clerk's expenses: £103.26

CAS Insurance: £195.93 (for three years), £206.24 annual policy

HMRC: £47.40

15. To consider any issues relating to current planning applications and any new applications received after publication of the agenda
16. To receive update on matters pertaining to Bawdsey Quay and the tin chapel
17. To commission a village sign (or set up working group)
18. To consider a Beach Watch clean up in September (with Boyton and Hollesley)
19. To decide dates for meetings for the rest of the year
20. Matters to be brought to the attention of the Council including any further reports

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