

# Bawdsey Parish Council

## Minutes of Meeting of the Parish Council

Wednesday 12<sup>th</sup> September 2018 at 7.00pm

Bawdsey Village Hall

|  |              |
|--|--------------|
| <p><b>In Attendance</b> –Chairman Andrew Block (AB), Clls Liz Mark (LM), Brian Johnson (BJ), Rawdon Saunders (RS), Cll A Rouse, Cll C Mann (CM), Cll E Aldous (EA), SCDC Cll Christine Block, Jenny Webb (Clerk), 1 parishioner</p>  |              |
| <p><i>Meeting called to order by Chair AB at 7.00pm.</i></p>   |              |
| <p><b>1. Open Forum</b>-A parishioner asked if Planning Matters could be discussed sooner. It was agreed to discuss it at item 6 rather than 8.</p>  |              |
| <p><b>2. Chairman’s welcome and Apologies:</b> Chairman AB welcomed councillors to the meeting. Apologies received from Cll Tricker and SCC Cll Andrew Reid.</p>   |              |
| <p><b>3. Councillor’s Declaration of Interests:</b> Cll AB declared an interest in the Scottish Power Windfarm project; Clls, AB and BJ for Bawdsey Coastal Partnership; Cll AB for CLT.</p>   |              |
| <p><b>4. Signing of Minutes:</b></p> <ul style="list-style-type: none"><li>i. <b>Minutes of 11<sup>th</sup> July 2018</b> Item 7iii AOEP c) was amended to read “Estimates for completion of work around the flood cells in this area are due to be received from the IDB at the end of September” before being signed as a true record. Proposed by Cll LM, seconded by Cll RS</li><li>ii. <b>Minutes of Planning Meeting</b> held on 22<sup>nd</sup> August 2018 were signed as a true record. Proposed by Cll BJ and seconded by Cll LM</li></ul>   |              |
| <p><b>5. To receive reports from SCC and SCDC:</b> Cll Andrew Reid of SCC was not able to attend but sent his apologies. His report for this period can be read on the village website under docs for this meeting. <b>Report from SCDC Councillor Christine Block:</b> The merger between SCDC and Waveney District Councils into East Suffolk DC is dominating discussions at SCDC. The local Community Land Trust had a positive meeting with SCDC where the finance of the CLT was discussed including the possibility of having three affordable houses in School Meadow for rent.</p> <p><b>6. To consider current planning applications:</b> a) <b>DC/18/3160/FUL Creation of a lake for recreational activities such as raft building and kayaking, including excavation and re-use of excavated materials onsite within the Bawdsey Manor Estate.</b> A planning meeting on 22<sup>nd</sup> August had begun to look at this application and councillors had listened to a number of concerns raised by residents including incremental spread of noise, a faulty methodology for assessing noise impact, loss of wider amenity for residents, degradation of parkland, the limited nature of the ecology report and fears surrounding the construction of the lake, storage of materials and bunding. The council felt strongly that the supporting documents did not address these issues adequately and that the application was not substantial or well thought out. It was also noted that previous consents to PGL applications had had mitigations attached to them which had not yet been put in place. For these reasons the council decided to object to the application in its present form and the Clerk was asked to draft a letter to this effect. b) <b>DC/18/3442/FUL Sea Wisteria Cottage: Conversion of existing double garage into a residential studio annexe:</b> Cll Johnson had scrutinized this application and recommended it be approved as it met with planning policies DM 5 and 6 regarding amenity annexes. However it was deemed a site visit should take place before a final decision was made. c) <b>Updates on Orwell Housing and School</b></p> | <p>Clerk</p> |

**Meadow schemes (if any)** Highways have to consent drainage/soakaways/surface water plans for this development. Orwell has been asked to substantiate its plans to deal with surface water. Clerk asked to contact the relevant planning officer for an update. Information regarding the School Meadow site can be read in Cll Christine Block's report.

- 7. Progress Reports: i. Clerk's report, incl. current finance report.** The report of correspondence and actions can be read on the website. There is a balance of **£4,288.71** in the current account; **£5,268.23** in the BQVC account and **£6,020.79** in the Savers Account. The next tranche of precept is due at the end of the month.

**ii. Village Hall and Recreation Ground Committee update:** Cll Saunders reported that following the cleaning of the war memorial, Historic England has formally listed the monument. Any subsequent improvements would have to be approved by them. The monument is looking much improved. Contributions from the PC and private individuals have covered the cost of the cleaning work. A decision regarding the surrounding grass area will be taken at a later date. Cll Mark has asked servicemen from Rock Barracks to attend the November Armistice service and she will buy a poppy wreath for the ceremony.

**iii. Coastal Matters: a) Deben Estuary Partnership update:** A meeting of the steering group took place recently. Disappointingly PGL did not attend even though their property fronts the river. The Estuary Plan is to be reviewed in the light of the new Local Plan. Certain areas will be looked at again, especially how land-based developments affect the Deben. The DEP will oppose a coastal path via the Wilford Bridge preferring the use of the foot ferries. Landowners are against the path going up the Deben and with the all-year-round dial-a-ride ferry from Felixstowe to Bawdsey, this alternative is preferable. The DEP will be asking for donations from BPC and SCDC to sustain the ferry particularly as there has been an increase in tourism at Felixstowe Ferry. The DEP is pressing the Internal Drainage Board for costings for urgent works needing to be done on the sea wall at Flood Cell 1. **b) BCP update:** Cll Rouse reported that the state of the coast from Bawdsey Manor to Shingle Street is reasonably stable at the moment. Regarding the Bawdsey Shoreline Management Plan review tenders for the work went out on September 10<sup>th</sup> and should be returned early October and awarded late October.

**c) Alde and Ore Estuary Partnership** The IDB is working on proposals and costings for upgrading the river walls. The stretch of sea wall along Aldeburgh Marsh has been completed and is looking much better. A business case is being prepared for the Environment Agency in order to access government funding.

**iv. Scottish Power:** Cll Tricker had nothing to report.

- 8. Finance: a) The following cheques were approved:**

|   |         |
|---|---------|
| Clerk's Salary (net):                             | £455.40 |
| HMRC (Clerk's tax)                                | £114.00 |
| Suffolk Preservation Society Membership           | £30.00  |
| PKF Littlejohn LLP (External audit)               | £480.00 |
| SCDC Bulletin (August)                            | £29.15  |
| Suffolk Preservation Society (landscape training) | £30.00  |

**b) Update on other finance matters:** The Chairman reminded councillors that **£1,165** in the current account is earmarked for the village sign. There is also **£2,250** ring-fenced for the purchase of a SID. At the last Finance Committee Meeting it was agreed to ask SCDC to pay for the external audit as this sum was only occasioned because BPC put in the mains water to the amenity site on behalf of SCDC thus spending over £100,000 in total and incurring a high bill from the auditors.

**c) To endorse new Risk Assessment documents, Financial Regulations and Standing Orders:** The new risk assessment documents had been circulated before the meeting. Chairman Block proposed they were adopted and Cll Mark seconded him. The meeting

unanimously approved of the extended financial and non-financial risk assessments. The meeting also approved the existing Standing Orders and Financial Regulations. Adoption was proposed by Cll Aldous and seconded by Cll Mann.

- 9. To consider the council's response to latest Local Plan Consultation:** Following an individual consultation with SCDC Planners, the Chairman has written a draft report and circulated it to councillors for their comments. The housing section was acceptable but it was felt that the impact of the proposed number of houses for the area as a whole could impact on the AONB. A balance was called for. Clerk was asked to write up the response with additions from other councillors.
- 10. To receive recommendation on which SID to purchase together with a report from Speedwatch:** Rob Johnson submitted a report on the progress of the Speedwatch scheme which is having a positive impact. He and Cll Rouse looked at the specifications of three SID devices and two were recommended, the Westcotec and Elan City. The latter is a thousand pounds cheaper. A few more queries were raised so a decision was deferred.
- 11. To receive an update on matters pertaining to the amenity area (tin chapel, toilets and sale of Velux windows)** Clerk reported that the three Velux windows had been sold for £2,600. No update has been received about the Tin Chapel. SCDC has asked Bawdsey Manor if the toilets at the amenity site could be linked to the Manor's new sewage system and has received an affirmative.
- 12. To consider response to HMP and YOI Hollesley Bay's proposal to house sex offenders:** The Parish Council had no collective view on this matter. Councillors were invited to attend the Open Meeting as individuals if they so wished.
- 13. To revisit ways of addressing overnight parking by camper vans at East Lane and the degradation of the coastal path:** Cll Mann who is the landowner was not overly concerned about the odd camper van which parks overnight at the East Lane car park and did not feel they were a nuisance. (More concerning was the parking at Bawdsey Quay. A meeting has been organized with PGL where this issue will be discussed. Clerk asked to invite Andrew Reid to the meeting). Clerk will report the degradation of the coastal path to the footpath officer at SCC.
- 14. Dates of next meetings:** The dates of the next meeting are 15<sup>th</sup> November and 23<sup>rd</sup> January 2019

Clerk

**Date of next meeting: Wednesday 15 November at 7pm**

*Meeting ended 9.30pm*

Signature: .....

Date: .....

*Andrew Block - Chair of Bawdsey Parish Council*