

Bawdsey Parish Council

All Councillors are hereby summoned to attend the next

Annual Meeting of the Council

Wednesday 16th May

7.00pm at Bawdsey Village Hall

Agenda

1. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
2. To Elect a Chair: Signing of Declaration of Acceptance of Office
3. To appoint a Vice-Chair
4. Chairman's welcome and apologies for absence
5. Councillors' Declarations of Interest
6. To alter and/or agree the composition of the PC Committees and representatives of the EAOW (wind farm) WG; the Emergency Planning WG; Bawdsey Coastal Partnership; Alde and Ore Estuary Partnership; Finance Committee; VHRGC; SALC and Greenprint Forum
7. To confirm adoption of Standing Orders and Financial regulations
8. To confirm Equal Opportunities Policy & Health & Safety Policy
9. End of year accounts: i. To sign the Annual Governance Statement for the External Audit; ii. to approve Accounts for Year ended March 2018; iii. To sign Statement of Internal Control
10. To Appoint internal auditor 2018-19
11. Signing of Minutes as a true record:
 - i. Parish Council Meeting held 16th March 2018
 - ii. Annual Parish Meeting 19th April 2018 (Approve only)
12. To receive reports (if any) from SCC and SCDC
13. Progress Reports:
 - i. Clerk's report, incl. current finance report
 - ii. Village Hall and Recreation Ground Committee update (if necessary)
 - iii. Coastal Matters: a) Deben Estuary Partnership update b) BCP update c) AOEP
 - iv. Scottish Power (if necessary)
 - v. Emergency Planning
14. Finance: a) To approve cheques:

Bawdsey Bulletin: £20.51
Clerk's Salary (net): £
Clerk's expenses: £
SALC Membership: £135.58
CAS Insurance: £173.98
HMRC: £99
Trevor Brown (internal auditor) £130.00
CAS website training £48.00
15. To Review Risk Analysis and Insurance Policy 2018/19

Clerk: Jenny Webb

*5 Fern Terrace, The Street, Bawdsey, Woodbridge, Suffolk IP12 3AH
Tel: 01394 410198; email: bawdsey-pc@hotmail.co.uk*

16. To receive an update on the General Data Protection Regulations including recommended steps for councilors
17. To consider any issues relating to current planning applications and any new applications received after publication of the agenda
18. To decide spending on a SID anti-speeding device and sharing Speedwatch equipment and making grant applications to SCC and SCDC
19. To receive an update on village sign
20. Update on matters pertaining to the amenity area (pond, tin chapel, amenities)
21. To decide dates for meetings for the rest of the year
22. Matters to be brought to the attention of the Council including any further reports

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