

Bawdsey Parish Council

Minutes of Meeting of the Parish Council

Wednesday 11th July 2018 at 7.00pm

Alderton Village Hall

<p>In Attendance –Chairman Andrew Block (AB), Clls Liz Mark (LM), Brian Johnson (BJ), Rawdon Saunders (RS), Cll R Tricker), SCDC Cll Christine Block, Jenny Webb (Clerk), 3 parishioners</p>	
<p><i>Meeting called to order by Chair AB at 7.00pm.</i></p>	
<p>1. Open Forum- A number of concerns were raised by parishioners. A question was asked about the ownership of East Lane car park. (It is privately owned by Chris Mann of Mann Farms). The black bins and the red dog bin are owned by BPC. A concern was raised about the single contact named on the defibrillator. It was stressed that this is just the name of the local administrator of the defibrillator, not someone to be contacted in an emergency. In an emergency, dial 999 and begin using the equipment which talks you through the resuscitation process. The ambulance service contacts the First Responder in the area. Clerk asked to put this information in the Bulletin. Another concern related to the overgrown hedges in the parish. This often necessitates cars drawing into the middle of the road, a potential traffic hazard. Pedestrians are also inconvenienced in this way. Clerk to write something for the Bulletin asking property owners to cut their hedges. Lastly strong concerns were expressed about issues at Bawdsey Quay: the need for more frequent litter collections, bonfires on the beach and parking by camper vans along the river front. (These issues were to be addressed as items on the agenda.) The Chairman told the meeting that representations to Suffolk Norse had already been made about this matter and a further letter would be written asking for litter bins to be emptied before the weekend as well as on Mondays. He was aware that many dog walkers frequently pick up litter in this area in the mornings and thanked them for doing so. Regarding parking along the Quay, PGL owns the Quay but not the land fronting the river. The council will seek to have talks with PGL, SCDC and SCC Highways to find a solution to the parking problem. The use of the amenity site for camper vans might be a longer term solution. Failing that, a by-law could be instated but it is a lengthy and expensive process. Camping in this area is illegal because the Deben Estuary is an SSSI which is an international designation. The Clerk has already contacted Natural England to ask if a notice to this effect could be put up. (In Shingle Street, a grant from the AONB has enabled a notice to be put up saying No dogs on the beach between May-September and No Overnight Camping)</p>	
<p>2. Co-option of new councillor: Cll Tricker proposed that Emma Aldous be co-opted as new councillor. This was seconded by Cll Mark and Ms Aldous was duly co-opted. She signed the Declaration of Acceptance of Office which was countersigned by the Clerk.</p>	
<p>3. Chairman’s welcome and Apologies: Chairman AB welcomed councillors to the meeting. Apologies accepted from Andrew Rouse and Chris Mann.</p>	
<p>4. Councillor’s Declaration of Interests: Clls AB declared an interest in the Scottish Power Windfarm project; Clls, AB and BJ for Bawdsey Coastal Partnership; Cll AB for CLT.</p>	
<p>5. Signing of Minutes: The Minutes of 16th May were signed as a true record. Proposed by Chairman Andrew Block and seconded by Cll Liz Mark. The Chairman said that items 7 and 15 in the minutes relating to a review of the Standing Orders/Financial Regulations and the Risk Assessment would be considered by the Finance Committee before September’s meeting.</p>	

<p>6. Report from SCC and SCDC: Cll Andrew Reid of SCC was not able to attend but sent his apologies. His report for this period can be read on the village website under docs for this meeting. Report from SCDC Councillor Christine Block: i. Local Plan A major consultation on the proposed Local Plan is taking place over the summer. CB recommended that the PC go through it carefully, especially sections pertaining to the Deben Coast and Woodbridge and the extent of new building proposals in this area. There is a map error along the stretch of coast from the Waveney area to Bawdsey Manor relating to coastal management. <i>Parish councils can ask for a 1-1 consultation with planners before submitting comments. Three councillors can attend a session on August 1st from 3-4pm at Riduna Park. A general briefing will take place on July 18th from 7-8pm.</i> ii. East Suffolk DC: The merger between Waveney and SCDC is going through making the new East Suffolk DC the largest in the country. They are now in the interim period with full implementation in May 2019. This will entail bigger district council wards. In order to address the bigger wards, a Community Partnership Board will be set up with parishes from the Deben Peninsula being part of Woodbridge and other parishes westwards. A participative approach will be fostered with “Forums” and funding will be channelled through them. Cll Block recommends small parishes get together with neighbouring parishes in order to have a bigger voice; otherwise their concerns may be lost. iii. Seascape Character Assessment: SCC has a consultation on a preliminary Seascape Character Assessment. CB will send relevant docs to the Clerk to forward to councillors for their comments iv. Pavements: CB has received complaints about pavements in Alderton and Hollesley being overgrown. The stretch from the former missile site to East Lodge has also narrowed and needs attention. Clerks will work together to highlight the problem v. Coastal Path: Natural England is encouraging the use of the foot ferry as part of the coastal path as a test case. Land at Bawdsey Manor is exempt from this national path so the route would have to go up to East Lane via Ferry Road. This might be an opportunity to have signage encouraging motorists to slow down as they drive towards the quay.</p>	<p>Clerk</p>
<p>7. Progress Reports:</p> <p>i. Clerk’s report, incl. current finance report. The report of correspondence and actions can be read on the website. The balance of the current account is £4,760.55. This includes a generous donation from PGL of £1,500 towards the purchase of an SID. The BQVC account holds £4,668.23.</p> <p>ii. Village Hall and Recreation Ground Committee update: Cll Saunders reported that the war memorial has been professional cleaned in time for the centenary of WW1 this November. The names will now be blackened up and the frost-damaged plinth repaired. Historic England wants to register all war memorials and have carried out an assessment at Bawdsey. They are seeking additional background information. Part 2 of the project will be to reduce the grass area around the plinth which has substantial maintenance costs and possibly lay down a commemorative mosaic. A committee is looking into this and would welcome comments from councillors and parishioners once a design has been proposed. A public meeting will be called to endorse any design. £800 has been received to date from donations. The fete was a great success with a record amount of almost £5,000 taken.</p> <p>iii. Coastal Matters: a) Deben Estuary Partnership update: Flood Cell 1 is currently the main focus of concern and the partnership is awaiting costings from the Internal Drainage Board (IDB) to update the sea wall b) BCP update: Cll Rouse reported that a procurement process is taking place to find a consultant to carry out a review of the Shoreline Management Plan. (SMP) Repairs along the sea wall from East Lane to Shingle Street need to be redone by the Environment Agency (EA) c) Alde and Ore Estuary Partnership Estimates for completion of work around the flood cells in this area are due to be received from the IDB at the end of September. Cll Johnson said that Bawdsey did not fall within the area of the partnership which comprises 14 parishes but since Shingle Street does lie within the affected area, he</p>	

<p>was willing to remain a member of the AOEP.</p> <p>iv. Scottish Power: Cll Tricker circulated his reports on the visit to the landfall site by councilors RT, AB, AR, BJ, Clerk, R Webb and A Carter.</p> <p>v. Emergency Planning: A desktop exercise will take place in October- place to be decided upon.</p>	
<p>8. Finance: a) To approve cheques: Bawdsey Bulletin: £25.04 Clerk's Salary (net): £440.13 Clerk's expenses: £40.94 Hollesey PC - Councillor Training: £33.32 Cll Tricker (travel expenses) £27.00 VHRGC: £500.00 (towards war memorial renovation- includes £250 from SCDC)</p> <p>b) To receive requests for a donation from Judy Foulger for Armistice 100, Rod Webb for new sets of defibrillator pads (£81.81) and HPC towards a new banner for peninsular PCs of £6.03: Councillors approved donations to the above but Cll Tricker proposed the VHRGC shared half of the cost of the defibrillator pads with BPC. Cll Mark seconded this proposal which met with universal approval. Cll Saunders proposed a donation of £50 to the Armistice 100 project, seconded by Cll Tricker.</p>	
<p>9. To consider current planning applications: a) DC/18/1933/FUL 33 The Street b) DC/18/2417/FUL Whip aerial for coastguard at Bawdsey Manor site c) Updates on Orwell Housing and School Meadow schemes</p> <p>a) After much discussion, the council decided not to refer this application to the Planning Committee, but asked the Clerk to contact the relevant planning officer to ask that the choice of materials for the extension be reviewed in favour of red brick (Application permitted)</p> <p>b) Cll Johnson proposed the council approve the application for the whip aerial, seconded by Cll Tricker. It was approved unanimously.</p> <p>c) Orwell Housing: The council has seen that more documents have appeared on the SCDC website pertaining to this application and that surface water, drainage and sewage provision are of particular concern. Cll Rouse reviewed the report by SCC on the issue and made a series of comments which were circulated to councillors. The Clerk was asked to forward them on to the planning department and to the relevant drainage engineer at SCC. Any proposal to link up the sewage system of this development to Alderton would be viewed with concern by the council since it would entail digging up the B1083 and could be very expensive. Clerk asked to write to the relevant case officer about this concern and to inquire whether Orwell would be eligible for some of the tranche of monies for government earmarked for affordable housing. She was also asked to send for larger scale plans of the site. School Meadow: Crocus Homes has bought a one year option on the site. They are hoping to revise the current plans which do not reflect local housing needs. Four affordable units are currently planned, to be administered by the local CLT.</p>	Clerk
<p>10. To consider approaches to latest Local Plan Consultation and Review of new ward boundary proposals: The chairman has arranged for a 1-1 meeting with SCDC at Melton on the Local Plan on 1st August from 3-4pm. Any councilor who is free can attend. Clerk asked to send around envelope with the review of the new ward boundaries.</p> <p>Copies of the First Draft Local Plan can be found on the Council's website at: www.eastsuffolk.gov.uk/planning/local-plans/suffolk-coastal-local-plan/local-plan-review/</p>	Clerk
<p>11. To receive update on progress of SID anti-speeding device and Speedwatch equipment including funding to date: The police have now approved the Speedwatch site outside the village hall and will allow volunteers to be trained by other teams in the area. Clerk to ask Hollesley if their team can help. There may be a possibility of funding for another set of Speedwatch equipment. Clerk to follow up. In addition to the £1,500 received from PGL, both SCDC and SCC</p>	Clerk

<p>councillors have allotted £750 each from their budgets, making up the bulk of the cost of the SID. Following on the spate of vandalism of SID equipment, Clerk asked to look into protective devices to ensure that once installed, the SID is fully protected. The council is still waiting for the installation of posts on which to mount the equipment.</p>	
<p>12. To receive an update on matters pertaining to the amenity area (tin chapel, toilets and sale of Velux windows) A bid has been put in by the East Suffolk Building Preservation Trust (ESBPT) for monies from the Coastal Revival Fund to fund a feasibility study for the restoration of the tin chapel with the support of PGL, SCDC and the Coastal Communities team. PGL are putting in a new sewage system and SCDC are exploring the option for the toilets at the amenity site to tap into this system. Use of portaloos is ongoing. Clerk has sold one of the four velux windows in the council's possession.</p>	
<p>13. To consider ways of addressing parking and traffic issues at Bawdsey Quay: The council will seek a meeting with PGL to discuss parking arrangements on the Quay and along the river frontage. The installation of low posts to restrict parking was mooted. Parking plans which had been drawn up four years ago should be revisited with the main players: SCC Highways, SCDC and PGL. (Issues relating to rubbish bins were dealt with at the Open Forum)</p>	<p>Clerk</p>
<p>14. Matters to be brought to the attention of the Council including any further reports: Cll Tricker shared a report of his visit to the recycling centre at Gt Blakenham. (Both his reports can be read on the village website). Cll Mark warned that thieves are targeting rural schools and that the primary school at Gt Bealings had been burgled and equipment taken.</p>	
<p>Date of next meeting: Wednesday 12 September at 7pm</p>	
<p><i>Meeting ended 9.30pm</i></p>	

Signature:

Date:

Andrew Block - Chair of Bawdsey Parish Council