

Bawdsey Parish Council

Minutes of the Finance Committee Meeting

Friday 8th September 2017 at 10.00am

In Attendance – Andrew Block (AB), Brian Johnson (BJ), Jenny Webb (Clerk)	
<i>Meeting called to order by Chair AB at 10.00 am</i>	
	Action:
<p>1. Welcome: AB welcomed Cll Johnson and Clerk.</p> <p>2. To approve minutes of the Finance Meeting of 9th March 2017: Signed by Chairman.</p>	
<p>3. Review accounts for BPC, BQVC and Savers Accounts: Clerk distributed the latest spending figures which showed a balance of £2,555.29 in the current account, £22,577.95 in the BQVC account and £4,013.12 in the Savers Account. An amount of £12,690.05, reclaimed VAT for the water installation at the amenity site has been transferred from the current account to the BQVC account but this and other water-related monies will be paid back to SCDC once an invoice from them is received. Clerk has asked for this to be sent. Another £1,000 is a Tesco Bags of Help grant that is to be spent on restoring and landscaping the pond at the amenity site this autumn.</p>	
<p>4. Consider External Audit and matters arising: The Clerk reported that the BDO, the external audit body has scrutinised BPC's accounts very minutely and has suggested a qualified audit only may be given. Clerk has robustly defended the council's accounting decisions which were first approved by the internal auditor. Clerk to contact BDO again to ask for an update.</p>	Clerk
<p>5. Coastal Revival Fund issues: The residue of £351.35 from the Coastal Revival Fund will have to be returned to SCDC. Clerk awaiting invoice for this. Regarding the disabled toilet block and velux windows purchased for the VC, Clerk is to ask the manufacturers whether they would be willing to take them back and refund the council for them. This will then be sent back to SCDC.</p>	
<p>6. Consider state of grants for BQVC: £4,000 in the BQVC account is ring-fenced grant monies from the Alfred Williams and the Lord Belstead Trusts to go towards the build of the VC. With the general uncertainty surrounding the project, it was felt these grants should be returned. However before this is done, the Clerk was asked to confer with Peter Wain, Chair of the Working Group, to scrutinise the terms of these grants to see if the money could, in theory, be spent instead on restoring the tin chapel currently on the Manor land. Talks between PGL and the East Suffolk Buildings Preservation Trust are currently taking place.</p>	Clerk
<p>7. Consider quotes for tree surgery at the amenity site: BJ has received five quotations and has circulated them amongst councillors with a brief report. Clls have been asked to send him their views. Clerk asked to set up another meeting with Peter Ross of SCDC Norse to discuss the tree work and the extent of the dredging work they have agreed to undertake.</p>	Clerk

Meeting ended at 11am.

Signature:

Date:

Andrew Block Chair of Finance Committee