

Bawdsey Parish Council

All Councillors are hereby summoned to attend the next

Annual Meeting of the Council

Wednesday 17th May

7.00pm at Bawdsey Village Hall

Agenda

1. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
2. To Elect a Chair: Signing of Declaration of Acceptance of Office
3. To Appoint a Vice-Chair
4. Chairman's welcome and apologies for absence
5. Councillors' Declarations of Interest
6. To alter and/or agree the composition of the PC Committees and representatives of the EAOW (wind farm) WG; the Emergency Planning WG; BQVC WG; Bawdsey Coastal Partnership; Alde and Ore Estuary Partnership; Finance Committee; VHRGC; SALC and Greenprint Forum and possible Planning Committee.
7. To confirm adoption of Standing Orders and Financial regulations
8. To confirm Equal Opportunities Policy & Health & Safety Policy
9. To sign Internal Control Statement and Annual Governance Doc for external audit and approve Accounts for Year ended March 2017
10. To Appoint internal auditor 2017-18
11. Signing of Minutes as a true record:
 - i. Parish Council Meeting held 15th March 2017
 - ii. Annual Parish Meeting 26th April 2017 (Approve only)
12. To review Asset Register
13. To receive reports (if any) from SCC and SCDC
14. Progress Reports:
 - i. Clerk's report, incl. current finance report
 - ii. Any Planning Matters
 - iii. Village Hall and Recreation Ground Committee update (if necessary)
 - iv. BQVC update
 - v. Coastal Matters: a) Deben Estuary Partnership update b) BCP update c) AOEP
 - vi. Scottish Power
 - vii. Emergency Planning
15. Finance: a) To approve cheques:
16. Clerk's Salary (net): £396.00
Clerk's expenses: £79.90
SALC Membership: £131.46
CAS Insurance: £170.87
Bawdsey Coastal Partnership: £500
HMRC: £99

Clerk: Jenny Webb

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- Trevor Brown (internal auditor) £120.00
17. To Review Risk Analysis and Insurance Policy 2017/18
 18. To consider results of the HNS in relation to the Community Housing Trust initiative
 19. To progress Non-designated Heritage Assets scheme
 20. To receive update about PGL activities and to consider approaches to the company in the future
 21. To consider any issues relating to current Planning Applications and any new applications received after publication of the agenda
 22. To decide how to progress new village sign
 23. To decide whether to ask to share Hollesley's SID anti-speeding device or pursue any other measures
 24. Matters to be brought to the attention of the Council including any further reports