

## Bawdsey Parish Council

### Minutes of Meeting of the Parish Council

Wednesday 19<sup>th</sup> July 2017 at 7.00pm

Bawdsey Village Hall

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| <p><b>In Attendance</b> –Chairman Andrew Block (AB), Clls Liz Mark (LM), Mark Dovey (MD), Richard Tricker (RT), Andrew Rouse (AR), R Saunders, SCDC Cllr Christine Block (CB), Jenny Webb (Clerk), John Whitelock (Saffron Housing)</p>   |  |
| <p><i>Meeting called to order by Chair AB at 7.00pm.</i></p>  |  |
| <p><b>1. Open Forum</b>-John Whitelock from Saffron Housing gave a presentation to councillors. Saffron Housing is a housing trust based in Norfolk which builds affordable housing. Its commercial arm is Crocus Homes of which John is the managing director. Saffron has been in conversation with SCDC and the landowner of School Meadow and deems the plans submitted for the site do not reflect the needs of the local population. Saffron would like to work in partnership with Bawdsey Parish Council, the local community and SCDC to build homes to fulfil local need. Different types of homes could be built on the site including houses with shared equity, rental homes and full price houses sold on the open market which could include bungalows. A newly formed Community Land Trust would own and administer the “affordable” homes which would be rented out but remain in the hands of the CLT. Through section 106 (relating to provision of social housing), clauses can be written in which allow for people who live in or have links to Bawdsey or the surrounding area to have first refusal on these properties. An initial appraisal points to 13 units (six flats and seven houses) which have already received planning consent but which could rise to 17 or above. John Whitelock emphasised that the development as a whole would have to be commercially viable. A decision as to whether Saffron acquires the site will be taken in 4-6 weeks.</p>  |  |
| <p><b>2. Annual Report from SCC and SCDC</b> –Andrew Reid was not able to attend this meeting but submitted a report which can be read on the village website under the documents for this meeting. He includes information on the new SCC cabinet, Highways Transformation and Broadband amongst other matters. <b>Report from SCDC Councillor Christine Block:</b> SCDC Norse is reassessing the bins at Bawdsey Quay and hopes to reposition them so they don’t block the view of the estuary. Householders on the Quay should use their own bins and not the public ones. Greenery will be cut back around the other smaller bin to reveal its existence. The frequency of council pick-ups will be reviewed so more are made during the summer months. <b>Natural England</b> is assessing the route of the coastal path and both landowners and the DEP (Deben Estuary Partnership) will be consulted. The ferry link could be used as part of the trail but this would need an extended ferry service. Andrew Moore is prepared to run the ferry into late autumn and begin earlier in the spring with a dial-a-ride service. He can’t absorb the extra cost of contracting a second person to be on stand-by. Therefore the DEP intends to raise £7,000 to fund a trial including paying for extra insurance. They are asking for donations from parish councils in the area. Bawdsey PC agreed to donate £250. The dial-a-ride scheme should be publicised in the local media, the AONB website and with notices in local outlets.</p> |  |
| <p><b>3. Chairman’s welcome and Apologies:</b> Apologies from Clls Brian Johnson and Chris Mann; SCC Andrew Reid; Juliet Johnson and Sue Foster from the Community Land Trust.</p>  |  |

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| <p><b>4. Councillor's Declaration of Interests:</b> Clls RT and AB declared an interest in the Scottish Power Windfarm project. Cll MD in village sign; Cll AR for Bawdsey Coastal partnership.</p>   |                     |
| <p><b>5. Signing of Minutes as a true record:</b> The minutes of 18<sup>th</sup> May were signed as a true record.</p>  |                     |
| <p><b>6. Reports for information:</b></p> <ul style="list-style-type: none"> <li><b>i. Clerk's report including correspondence and financial update.</b> These were circulated to all councillors and can be found on the website. Clerk has reported overgrown footpaths at Shingle Street and asked for replacement bins at East Lane. A resident has asked for consideration when lighting bonfires. Council finances are in a healthy state with £3,143.92 in our current account; £9,887.90 in the BQVC account and £4,013.12 in our Savers Account. SCDC is releasing monies to the council to pay for the mains water works at Bawdsey Quay.</li> <li><b>ii. Village Hall and Recreation Ground Report:</b> Full report on website. Repairs have been made to play equipment and fencing. Saxon football team are helping with renovation of pavilion. The use of bad language on tennis courts and playground is worsening. Those using it will be asked to leave the recreation ground.</li> <li><b>iii. Coastal Protection Update:</b> <b>a) Deben Estuary Partnership:</b> Erosion at Bawdsey Quay up to the Knolls is on-going. The DEP is now an official stakeholder and can give evidence to Natural England regarding the concept of tranquillity. There may be mitigation monies in the case of disruption on the river. <b>b) Alde/Ore:</b> Negotiations on Enabling Developments are on-going, mainly background information in preparation for making outline planning applications. Preliminary reports/meetings have been made to four parish councils within the estuary. <b>c) Bawdsey Coastal Partnership:</b> Phase 1 of an assessment for an engineering design to address the erosion along the mouth of the estuary to East lane is taking place.</li> <li><b>iv. Scottish Power:</b> A drop-in archaeological presentation is taking place on Sunday 6<sup>th</sup> September at the VH from 10.00am to 4pm. Construction of a haul road from Ramsholt to the Deben has begun. Cll Mark deplored the uprooting of a hedge along Ferry Road. Clerk to ask for reason for this. SP has rejected a 20mph through The Street. Clls suggested other affected villages should get together and press for a 20mph by SP vehicles. SP could be asked to pay for a SID device in compensation.</li> <li><b>v. Emergency Planning Committee:</b> A new large cooking pot has been purchased for use in an Emergency. Another meeting will be necessary to discuss issues such as walkie talkies.</li> </ul> | <p><b>Clerk</b></p> |
| <p><b>7. BQVC Update:</b> <b>a) Pond refurbishment:</b> Following a meeting on site with Peter Wain and Peter Ross from SCDC, a decision was taken about the extent of tree felling needing to take place around the pond to increase light to the area. Quotations for tree surgery have been sought and work will take place in October once a suitable tender has been chosen in August. SCDC Norse will then clear out the pond <b>b) Sale of disabled toilet block:</b> The sale of a disabled toilet block will be made in the near future following a decision by the VHRGC not to purchase it for the pavilion. Four Velux windows purchased for the visitor centre will also be sold. Connection to the Mains by AW has been deferred following a failure by them to realise that the work entails digging up a verge for which they would need a Highways Notice. (Now due 14<sup>th</sup> August) PGL has yet to respond to SCDC's request for the sewage pipes from the Manor to the toilets on the amenity site to be reconnected. Clerk was asked to contact Laura Hack of SCDC to see whether they are considering beach huts on the amenity site.</p>   | <p><b>Clerk</b></p> |
| <p><b>8. To review Highways Issues including consideration of measures to control speeding:</b> Hollesley PC has agreed to let Bawdsey PC borrow its SID device for 2 weeks. Clerk to progress this. Highways have to agree a suitable site for a post. The Clerk will ask whether Sutton PC</p>  | <p><b>Clerk</b></p> |

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| <p>would be willing to share their SID with BPC. To be discussed at their next meeting.</p>  |                     |
| <p><b>9. Planning Issues:</b></p> <ul style="list-style-type: none"> <li>i.) <b>To receive any updates on outstanding applications including School Meadow:</b> See information about Saffron Housing above. Contentious fence at Shingle Street has been scaled down.</li> <li>ii.) <b>To discuss setting up of Community Land Trust and its relevance to School Meadow:</b> Two representatives from Hollesley, Bawdsey and Shottisham have volunteered to help form a Trust. It is hoped Alderton and Boyton will also be represented. A CLT can be hands-on or not. Best practice is to work with a housing association and put them in charge of letting, repairs etc while the CLT retains ownership of properties. Thus affordable properties will belong to the village in perpetuity. The CLT can influence the type of home, the design and quality of the build. Councillors are pleased to allow village representatives to continue their researches into setting up a CLT with professional help.</li> <li>iii.) <b>To review conditions of Manor Farm Estate:</b> Clerk passed on conditions to Cll Mark for review at next PC meeting.</li> <li>iv.) <b>To consider new planning application: DC/17/0927 Lark Cottage, Shingle Street: Extension and alterations:</b> Council approved the new plans for this property. Clerk to write to SCDC Planning Office.</li> </ul> | <p><b>Clerk</b></p> |
| <p><b>10. To receive updates on a new Decorative Sign:</b> Cll Dovey is getting quotes for making the metal sign. Scaled drawings are being done in order for the design to be shared more widely. Fundraising will be discussed at the next meeting.</p>  | <p><b>MD</b></p>    |
| <p><b>11. Finance: To authorize payments as listed below and any new invoices:</b></p> <ul style="list-style-type: none"> <li>i. Clerk's wages: £384.00</li> <li>ii. Clerk's expenses: £46.59</li> <li>iii. Cll Mark expenses £17.10</li> <li>iv. Claret Civil Engineering (water installation) £3,807.01</li> <li>v. Clark: New saucepan for Emergency use in VH £21.99</li> <li>vi. SCDC (May Bulletin) £20.21</li> </ul>  |                     |
| <p><b>12. To progress compilation of non-listed heritage assets:</b> Clerk has added some social information to the spreadsheet drawn up by Clls BJ and AR which will be reviewed and finalized before being presented to SCDC. The information could be referred to in planning applications.</p>   |                     |
| <p><b>13. To consider issues at East Lane:</b> The broken bins have been reported to SCDC Norse who is liable for replacing them. Camper vans have regularly been parking overnight in the car park. Fears were expressed about the openness of the meadow land behind the car park which could also be used for illicit camping. Since the land belongs to Chris Mann, measures to deter this and overnight parking will be discussed with him.</p>   |                     |
| <p><b>14. Matters to be brought to the attention of the council:</b> Cll Mark described a successful Disability Forum Day in Woodbridge to see how wheelchair-friendly the Thoroughfare was. The Mayor of Woodbridge took part. Postcard racks on pavements are a major hazard. Sergeant Scott Cullum is no longer with the WSNT and there is a new police inspector for the</p>   |                     |

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| area. SCDC will now be in charge of policing car parks and collecting parking fines.<br>Chairman AB asked councilors to consider another day for meetings as he cannot make Wednesdays. Vice-Chair MD was asked to chair September's meeting on 20 <sup>th</sup> if another day cannot be decided on in September. (Now changed to 19 <sup>th</sup> September) |  |
| <b>Dates of next meetings:</b> Tuesday September 19 <sup>th</sup> , Thursday November 23rd   |  |
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| <i>Meeting ended 9.15 pm</i>   |  |
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Signature: .....

Date: .....

*Andrew Block - Chair of Bawdsey Parish Council*

Draft until Signed