

Bawdsey Parish Council

Minutes of Meeting of the Parish Council

Wednesday 16th November 2016 at 7.00pm

Bawdsey Village Hall

In Attendance –Chairman Brian Johnson (BJ), Clls Liz Mark (LM), Mark Dovey (MD), Richard Tricker (RT), Andrew Rouse (AR) SCDC Cllr Christine Block (CB), SCC Cll Andrew Reid, Jenny Webb (Clerk)

Meeting called to order by Chair BJ at 7.00pm.

1. Open Forum-No issues were raised

2. Annual Report from SCC and SCDC –Report from Andrew Reid SCC was circulated to all councillors (see attached) Key points were an improvement in Suffolk’s Early Years Foundation Stage Profile Results 2016, Delivery of the new Greater Anglia rail franchise, Be Safe and Seen road safety campaign in Suffolk and Suffolk Record Office’s pioneering project which provides digital preservation and access to 900 years of Suffolk history. Cll Reid went on to inform the council about the latest Devolution plans. Suffolk CC will vote in favour on 23rd November but it is debatable whether Norfolk will sign up to it. A Suffolk-only deal would not be the same. The Minister in charge might let Suffolk go it alone but the terms may have to be altered. An elected mayor was an integral part of the deal. Another burning issue was the proposed closure of Rock Barracks, one of 80-90 MOD sites to be sold by 2027. It is a nearly new site and could be used for mixed housing. However a lot can change in 10 years! Cll Reid mentioned the Sizewell C consultation from 23rd November-3rd February and recommended councils engage in the process which is part of the statutory consultation process. There is one further stage to come. Regarding the Scottish Power’s Traffic Management Plan (TMP), he let SCDC Cll Block speak for both of them.

Report from SCDC Councillor Christine Block: CB told the council that neither SCDC nor SCC is part of the Scottish Power Discharge of Requirements process. The documents are of a technical nature and are not subject to consultation since they are not part of the formal planning process. There is no requirement to consult with BPC. Traffic management generally is a matter of SCC Highways Dept. It is therefore up to individual parish councils to seek a meeting with SP and it is in SP’s interests to take BPC’s views into account. A new liaison officer has been appointed by SP and will be based in the Bramford office. Cll Block recommended i. BPC send in a list of traffic management concerns which will need monitoring asap to SCC Highways Dept, SP and to Philip Perkin of Waveney Council who is liaising on these matters. Also any new information such as the closure of Bawdsey Manor. Scottish Power can then check these concerns against their TM plan. She stressed that it is important to present a united front of all affected parishes including Alderton, Shottisham and Sutton ii. BPC requests a meeting with SP iii. BPC draws together representation from other parishes. Unfortunately Bawdsey does not qualify for community benefit since SP has agreed to undergrounding the cables as they are operating in a AONB and deem that this as well as employment generation negated arguments for local community benefit.

<p>Cll Block recommended Bawdsey compile a list of Non-listed Heritage Assets for the future. It could be part of a Neighbourhood Plan and as part of the Localism Act could mean that these assets could be part of a right-to-bid list in the future, creating a pause in any planning application.</p> <p>Lastly she spoke about the Deben Estuary. The DEP are working with Winchester University on mapping Tranquillity in the Deben area (includes Ramsholt, Bawdsey and Felixstowe Ferry) Trained volunteers will be asked to go to an allocated area over the next 12 months and fill in a questionnaire on what they find at specific times of the year. Logging of tranquil areas may provide “mitigation of disturbance” in housing developments. At present there are no policies relating specifically to the concept of tranquillity. By quantifying and mapping it, the financial value of the environment will be assessed.</p> <p>Deben Estuary Partnership: Measurements of extent of erosion at Bawdsey Ferry and Ramsholt have shown maintenance and improvement work needs to be done on Flood cell 1 to prevent overtopping. Landowners, Adeanes and Manns are expected to make a substantial financial contribution and may seek to fund it by Enabling Development. The resilience of Flood Cell 1 is key to protecting Woodbridge.</p>	
<p>3. Chairman’s welcome and Apologies: Apologies were received from Cll R Saunders, A Block and C Mann</p>	
<p>4. Councillor’s Declaration of Interests: Cll RT declared an interest in Scottish Power Windfarm project.</p>	
<p>5. Signing of Minutes as a true record: Two amendments was made to the Minutes of meeting held on Wednesday 14th September, one relating to the future loss of income for the tennis club due to the closure of Alexanders College from £200 to £500. The other related to the report on SP and should read “<i>Early planning for EA1 North and EA2 is taking place, due to start in 2025</i>”. These minutes and those of the Planning Meeting on 28th September were duly signed as correct by Chair BJ.</p>	
<p>6. Appoint delegate to Deben Coastal Communities Team: CCTs are a government-backed initiative and are being trialled nationally to foster economic development in rural areas. The Deben CCT corresponds to the Deben Ward and has been going on for a year. It has been set up as a CIC (Community Interest Concern) to be able to apply for funding and can bid for special privileges. Currently it has representatives from Hollesley including the Suffolk Punch Trust, officers from SCDC and SCC but none from Bawdsey. SCDC Cll Block recommended a delegate from Bawdsey in order to have a consistent voice in this forum. It doesn’t have to be a councillor. The next meeting is on Thursday 15th December. Chair BJ said he would write something for the Bulletin to attract a delegate.</p> <p>7. Reports for information:</p> <p>i. Clerk’s report plus financial update. These were circulated to all councillors and can be found on the website. Clerk was asked to contact SCDC regarding the proposed removal of the BT phone box since the village hall as an Emergency Centre needs to have access to a landline phone. The damage to Bawdsey sign reported. Cll Mark said she would attend the WSNT meeting; Cll Rouse said he would go to the Greenprint Forum event and Chair BJ said he would attend the Housing event. Finances are in a healthy state with £3,874.09 in our current account after receipt of the second half of the precept; £8,056.90 in the BQVC account and £4,001.33 in our Savers Account.</p> <p>ii. Village Hall and Recreation Ground Report: Report on website. Cll Saunders voiced concerns about the vulnerability of East Lane car park as a place for unsocial behaviour.</p>	<p>BJ</p>

During the summer, rubbish from the bins had been scattered around the car park. He was also concerned about the lack of fencing in front of the bonfire area and the grassy patch behind the car park which could attract illegal settlement. Cll Chris Mann as owner of the car park will be asked whether he has any plans to renew the fencing.

- iii. **Coastal Protection Update: a) Bawdsey Coastal Partnership:** The BCP will be organising a public meeting in January to address the coastal vulnerability at East lane. Chair Tim Green is stepping down as Chairman to be replaced by Nick Crick of Alderton. A newsletter is being put together with the latest news about the situation. b) **Deben Estuary Partnership:** See Christine Block's report above c) **Alde/Ore:** The last Partnership meeting minutes reported that consultations on a review of the SMP will be taking place over the next six months concerning the Slaughden area. Work on upgrading the river walls has started with work on the Aldeburgh Marsh wall. This has to be done before the next work on walls at Snape is commenced next year and takes into account the effect one section of the estuary has on other sections. Some of the Aldeburgh work is funded by EA to remedy previous defective work. Aldeburgh Foundation has received Planning approval to carry out some flood defence work to the Maltings buildings and river wall improvements to the west of the road outside the Maltings. The Partnership has produced a short film for use in fundraising. Interviews will be held shortly to select a firm(s) of Architects to take forward the first tranche of Enabling Development sites.
- iv. **Emergency Planning:** The next meeting of the committee is on Tuesday 22nd Nov. All is now in order as far as the overall plan is concerned. The most vulnerable are those living in low-lying areas and long-term plans for evacuation in times of flooding are being considered. Sandbags are not thought of as adequate. Letters have been sent out asking people to volunteer skills and equipment in the case of an emergency.
- v. **Scottish Power:** Cll RT gave the following update. The Planning Inspectorate has sent a letter saying that there will now be 102 taller turbines rather than 150 for EA1. The start date for the landfall site will now be June 2017 NOT January. Regarding the accessibility of the Landmark Path during construction, the RH side will be fenced off but the path itself will be kept open. Cll Tricker also reported on the Annual Tree Forum as tree warden. New information on ash die-back, prevalent in both Norfolk and Suffolk, reveals that the air-borne spores are secured to the leaf stem not the leaf. When the leaves overwinter under trees, more spores shoot up into the air early morning, spreading infection. Some trees are more resilient than others. In addition the minor leaf moth damages horse chestnut trees (Non-native: Introduced since 1600s) which are more susceptible to infection.

8. **BQVC Update:** Papers giving details of discussions of the Working Group sub-group, the meeting with Andy Jarvis (SCDC), a review of that meeting and the paper summarising our questions for SCDC have been circulated. **NB. SCDC Cabinet will be considering these questions after Christmas.** A meeting called by The Coastal Communities Deben Peninsula team was held on 9th November in Bawdsey Village Hall. The purpose of the meeting/workshop was to bring together representatives from various organisations who will/may be affected by the sale of Bawdsey Manor Estate. The meeting was attended by representatives from SCDC and Waveney Councils, (District Ward Cllr., Asset Management, Planning, and Funding Officers) New Anglia Local Enterprise Partnership, Historic England, ESBPT, and Bawdsey Parish Council. It is still unclear whether the estate will be sold as a single lot or in several separate lots but for the purpose of this meeting it was assumed that separate lots would be marketed. Three questions were posed and discussed in small groups: What are the impacts and risks of

the Bawdsey Manor Estate being sold? What are the opportunities it offers? Is there an appetite to work collaboratively?

One overriding view which became clear from the discussion was that whoever purchases the whole or parts of it, development of some nature will be needed to provide a sustainable income. This will inevitably have considerable impact on the Community. In the meantime detailed work on the contract for the water supply to the amenity site is proceeding. It is hoped that response from SCDC to our questions will answer some of the uncertainties surrounding the BQVC project. SCDC are also endeavouring to come to terms with these uncertainties.

The parish council remains committed to the original plan to build a cafe/visitor centre but will have to consider an interim plan because of all the uncertainties. It was felt the key imperative was to maintain the character of Bawdsey Quay. The meeting considered the outline proposals for the interim period, as proposed in the working Group paper. These included putting the build of the VC on hold, tidying up the car park, continuing fund-raising, developing the outdoor classroom and continuing actions relating to the water/sewage installation so that the public toilets are operational by next summer. Chairman BJ is to draft a letter to send to SCDC stating the council's proposed actions to be shared with SCDC Cabinet. Water is due to go in on 27th February 2017. Cll A Rouse will liaise with water installation firm, Claret on contract details. BJ to write to householders in Ferry Road to ask if they are interested in benefitting from an extension of proposed water main in from of their houses.

BJ

AR

9. Finance: a) Payments listed below were authorized.

- i. Clerk's wages: £408.17
 - ii. Clerk's expenses: £66.82
 - iii. SALC (Planning workshop: A Rouse) £30.00
 - iv. SALC (Clerk's networking workshop) £19.20
 - v. Royal British Legion (Poppy wreath) £15.00
 - vi. Cll Liz Mark £33.75
 - vii. JP Chicks (BQVC) £900.00
 - viii. Anglia Survey & Design (BQVC) £726.00
- b. To approve budget figures 2017-18. Clerk explained that additional costs for 2017-18 include website administration (£50), Emergency Plan costs (purchase of walkie-talkies), possible additional meetings leading to a rise in clerk's wages, a possible Neighbourhood Plan and likely contribution to coastal protection. Total Forecast Expenditure is £7,280, which would lead to a rise in the precept of £380, a rise of 5.5%. This excludes expenditure on BQVC because of the unknown future of the project. (Clerk has taken out of the budget a proposed payment to SALC to administer her PAYE). The finance committee recommended the budget to the council. Chair Brian Johnson proposed the budget and Cll Tricker seconded it. The budget was approved unanimously.

c) **To approve SALC administering Clerk's PAYE:** Clerk decided to administer her own PAYE, paying the necessary tax to HMRC, saving the council £90.

10. To review Highways Issues including consideration of measures to control speeding:

<p>This item was postponed since no word has been received from Highways concerning speed review.</p>	
<p>11. To coordinate response to Public Services Survey and Highways Maintenance Plan Survey: Clerk will respond based on answers received from councilors.</p>	<p>Clerk</p>
<p>12. Decorative Sign: Councillors were very interested and curious about Cll Dovey's preliminary design for new village sign. Completed one will be brought along to January's meeting.</p>	<p>MD</p>
<p>13. To approve Quiet Lane designation for Hollesley-Shingle Street: Following a recommendation by the directors of the Shingle Street Development Co, Chair BJ proposed that BPC approves the designation as long as Hollesley PC also designates their section of the road and that BPC informs them accordingly. No sign will be necessary in Shingle Street. Cll Liz Mark seconded this and the proposal was carried.</p> <p>14. To receive any updates on Planning Issues or any new Planning Applications received after the publication of the Agenda: None received.</p>	<p>Clerk</p>
<p>15. To consider measures to safeguard wild life at Shingle Street beach during nesting season: To be considered at January's meeting.</p>	
<p>16. To approve transfer of website administration to CAS at a cost of £50 per annum: Clerk told the council this was the best value. The alternative was transferring the website to OneCloud which would cost a transfer fee and thereafter cost £100 a year. CAS assured councils they were going to update Silverstripe and provide support for that fee. Council approved the transfer to CAS.</p> <p>17. To receive HNS results with addition of data from Alderton and consider possible future actions: Deferred to the next meeting due to time constraints. Cll Block suggested BPC link with other parishes on the peninsula in order to avail of CIL. (Community Infrastructure Levy)</p>	<p>Clerk</p>
<p>18. Matters to be brought to the attention of the council: Cll L Mark gave a verbal report of her attendance at SALC AGM and Disability Forum. The latter highlighted the fact that the new SCDC offices lack adequate facilities for the disabled. (See attached report) She also explained that she had been unable to attend the meeting at Trinity Park of the East Suffolk Annual Forum on Friday 11th November at the last minute and suggested that there should be a system to try and find a replacement in similar circumstances. Chair BJ asked if any councillor would take part in a media event for Tesco's Bags of Help on 1st December. Cll Mark Dovey agreed to attend. BQVC is seeking a grant from this charity.</p>	
<p>Dates of next meetings: 18th January at 7pm.</p>	
<p><i>Meeting ended 10.15 pm</i></p>	

Signature:

Date:

Brian Johnson - Chair of Bawdsey Parish Council