

Bawdsey Parish Council

Minutes of Meeting of the Parish Council

Wednesday 20th July 2016 at 7.00pm

Bawdsey Village Hall

<p>In Attendance –Chairman Brian Johnson (BJ), Clls Liz Mark (LM), Rawdon Saunders (RS), Chris Mann (CM), Mark Dovey (MD), Richard Tricker (RT), Andrew Rouse (AR) and Andrew Block (AB), SCDC Cllr Christine Block (CB), Jenny Webb (Clerk)</p>	
<p><i>Meeting called to order by Chair BJ at 7.00pm.</i></p>	
<p>1. Open Forum-No issues were raised</p>	
<p>2. Annual Report from SCC and SCDC –Report from Andrew Reid SCC was circulated to all councillors (see attached) Key points were the new plans for Devolution- residents are encouraged to read about them and possibly complete an online survey on www.eastangliadevo.co.uk by 23rd August; the change in Park and Rides which will be taken over by local bus services; Fly-tipping- People should report any instances of fly tipping. There are heavy fines for those who engage in this practice. If you pay for someone to take away your rubbish which is subsequently found to have been disposed of illegally, you are liable. BJ asked that this item be placed in the Bulletin. Report from SCDC Councillor Christine Block: CB told the council that removal to the new premises opposite Melton Station would be taking place shortly. Regarding the Devolution Agenda, all councils in Suffolk have said yes to devolution with 4 councils in Norfolk saying no. A consultation is on-going and ends on 23rd August. Especially contentious is the proposal for a directly-elected Mayor for Norfolk and Suffolk. CB recommends a response from the PC as it could influence the final vote of SCDC which is revisiting the case for Devolution in September. If it were accepted, the new regime could be in place by February 2017 with a new mayor by the spring. Devolution will mean more money from central government to build new houses. SCDC currently have a land supply for 6.2 years, translating into 7,000 houses in the current Local Plan which is under inspection this summer. The Inspector wanted 11,000 new homes especially around Ipswich but there is very little land available. Hence SCDC may be affected. The merger of SCDC and Waveney into a Combined Authority, East Suffolk, will be voted on in May 2019. If accepted, it will entail a reduction of councillors in Waveney. Cll Block went on to explain that the Coastal Communities Deben Peninsula Team is applying for more funding to develop sustainable tourism in the area. The proposals are being put forward in conjunction with the Felixstowe team. Other issues being looked into are faster broadband, mobile phone networks and all year round ferry links. The Deben CCT is hoping to link up with other areas in the country such as Devon to look at their practice.</p>	<p>Clerk</p>
<p>3. Chairman's welcome and Apologies: Chairman was pleased that all councillors were able to be present. SCC Andrew Reid sent apologies.</p>	
<p>4. Councillor's Declaration of Interests: Clls RT and SCDC CB declared an interest in Scottish Power Windfarm project; BJ in the latest planning application-now approved. AR as member of Bawdsey Coastal Partnership.</p>	

<p>5. To discuss arrangements for appointing a Vice-Chair when necessary: It was made clear that in the absence of the Chairman, any councillor can chair a PC meeting. A formal Vice-Chair is not obligatory. Clls agreed to take it in turns to attend the pre-council meeting when the Chairman and Clerk meet to discuss the agenda so as to have experience of this task. Cll Rawdon Saunders undertook this role for July's meeting and Cll Mark Dovey agreed to attend September's briefing with BJ and Clerk before the September meeting on 14th September. BJ made it clear that this would be his last year as Chairman. Cll RS also stated that he would not be willing to be Chair next year.</p>	
<p>6. To consider council's response to devolution plans: After hearing back from Cll Block, it was felt the council needed more information to make a response. Cll A Block is to attend a meeting on Thursday 21st July at SCDC offices to hear more about the plans. SALC is holding a Q and A session at SALC HQ in Claydon on Tuesday, 2nd August and another at Riverside Centre Stratford St Andrew on Thursday 4th August from 7pm-9pm at which any member of the public can attend.</p>	
<p>7. Signing of Minutes as a true record: The minutes of the AGM of the Parish Council held on Wednesday 11th May 2016 was signed as a true record with just the words (relating to a rolling Vice-Chair) "who holds the position for 6 months at a time" deleted from item 3 Election of a Vice Chair. This means that there will be no formally appointed Vice-Chair.</p>	
<p>8. Progress Reports for information:</p> <ul style="list-style-type: none"> i. Clerk's report plus financial update. These were circulated to all councillors and can be found on the website. Finances are in a healthy state with £2,545.65 in our current account; £5,283.75 in the BQVC account and £4,001.33 in our Savers Account. ii. Village Hall and Recreation Ground: RS highlighted the fact that new doors are to be installed at the back of the hall. Receipts from the annual fete, which was very successful despite indifferent weather, came to £4,200. Full report on the website. iii. BQVC: An update on this many-faceted project had been circulated to councillors before the meeting and a summary is to be put in August's Bulletin. Peter Wain, Chair of the WG was delighted with a donation of £200 from Pat and Rawdon Saunders, proceeds from the Garage and Car Boot Sale. In his report he has asked for volunteers to design an Outdoor Classroom which is being funded by AONB Coasts and Heaths. A model template needs to be found to suit the amenity site. There is a website called www.forestschoools.com which may provide ideas. He also needs volunteers to move trees from the allotment area and replant them on the amenity site. These have been provided by the Woodland Trust. Cll RT as Tree warden volunteered to help Cll RS. Two additional Owl Boxes need to be installed also. Cll AR said he would help RS. It was noted that there are only three parish councillors on the Working Group –BJH, LM and RS - and that a majority was needed. Cll s Andrew Block, Andrew Rouse and Mark Dovey said they would be willing to join this group. Talks are on-going regarding the Parish Council's Leader fund application for the building of the Visitor Centre. Meetings have been organised with Claret, the company which has been awarded the contract to install mains water to the site and with consulting engineers Chicks to investigate the best sewage system. <i>This report can be read on the Parish Council website page.</i> iv. Coastal Protection Update: a) Bawdsey Coastal Partnership: The Wallingford Report investigating coastal erosion has been delayed yet again. Chairman BJ said he would write a letter to the EA and add the council's voice to theirs in order to chivvy this report up. SCDC Cll Block noted that defence of Flood Cell 1 (grazing land on marshes abutting the 	<p>BJ</p>

<p>Deben in Bawdsey) needs urgent attention as noted in the Deben Estuary Plan and should be considered in its own light and not as an adjunct to BCP. Cll RT who is measuring land loss, reported that a metre and a half of land has been lost below Bawsdey Manor this year and that the shingle behind the piling is disappearing at a great rate. A report on erosion at the river mouth has been commissioned b) Alde and Ore partnership: Their Estuary Plan has been agreed by SCDC and can be used as a material consideration in planning decisions. The partnership is looking into Enabling Developments to raise funds for levee defences.</p> <p>v. Emergency Planning: Both Bawdsey and Alderton Parish Councils have to endorse the EP before it is submitted to SCDC for its approval. BJ is to liaise with the Chair of Alderton Parish Council and Jason Horncastle on this matter. The contact list in the Emergency Plan is currently being updated but subject to this action, BPC agreed to endorse the Plan. The list of new households also needs updating. Many new people have moved into the village in the past few years and more Emergency leaflets need printing.</p> <p>vi. Scottish Power: Cll RT and Sandra Carter have composed a letter to the Planning Inspectorate on behalf of Bawdsey Parish Council regarding East Anglia Three Offshore Wind Farm which seeks to build a new access road to the landfall site rather than use the same one as for Wind Farm One. This is deemed to be dangerous given the narrowness of Ferry Road and its many bends. BPC has also asked for a site visit by the Inspectorate in this regard. This letter was endorsed by the parish council. Furthermore, Councillors asked that a copy of this letter be sent to Highways Manager David Chenery at SCC. In the wake of a receipt of a letter from a local resident, Cll RT asked Cll CM who is the owner of the A site whether Scottish Power has contacted him with a view of using the A site as a depot for SP vehicles. Cll Mann said he has had no correspondence with SP about such a plan.</p>	<p>BJ</p> <p>Clerk</p> <p>Clerk</p>
<p>9. Finance Matters: a) To authorize payments as listed below</p> <ul style="list-style-type: none"> i. Clerk's wages: £562.84 ii. Clerk's expenses: £89.36 iii. Bulletin (June) £19.91 iv. Cll L Mark £12.40 (keys cut to emergency cupboard) <p>b) To approve Clerk's new contract, SO and new Financial Regulations</p> <p>c) To approve spending on Welcome Pack</p> <p>The above cheques were duly signed. The new Clerk's contract and the new Financial Regulations were proposed by BJ and seconded by MD and duly passed. Existing Standing Orders were confirmed. Discussions on the new Welcome Pack concluded by approving spending on 50 copies in the first instance, printed by SCDC who proposed 10 copies for £10.95 to come out of the Miscellaneous section of the Budget. Cll MD suggested asking for donations from services which are listed in the pack, such as builders, milkmen and window cleaners.</p>	
<p>10. Highways: The broken up road surface in Red House Lane has been reported to both the Environment Agency and to Highways. Malcolm King of Highways is coming to Bawdsey to conduct a speed review in 2 weeks' time. Councillors recommended asking for volunteers to be trained for Speedwatch following Clerk's report from the Enabling Communities Workshop, with the possibility of joining forces with neighbouring villages and buying the necessary monitoring equipment together.</p>	<p>Clerk</p>
<p>11. To receive update on a new decorative village sign and to approve actions for progressing said sign: Andrew Reid has donated £1,500 from his locality grant and BPC has received an anonymous donation of £100. SCDC Cll CB has also said BPC could apply for a locality grant from her budget. BJ asked Cll Mark Dovey to design a sign for September's meeting. BJ will</p>	<p>BJ/MD</p>

draft an item for September's Bulletin.	
12. To consider Quiet lane designation: Chair BJ circulated a note about Quiet lanes. They were conceived to give equal weight to all road users and to encourage Green tourism. Hollesley PC is thinking of designating School Lane in Hollesley and the road to Shingle Street up to the first car park as Quiet Lanes. (The last stretch of this road ending at the beach belongs to Bawdsey Parish.) A meeting is to be held with Hollesley PC and members of the Shingle Street community to discuss this matter on 29 th August. A discussion then took place about the desirability of having Red House Lane and East Lane so designated. Views were expressed that there was too much road signage already. This matter would have to be voted on at a meeting of the whole parish and not decided upon by the parish council. Residents along the proposed roads would also have to be consulted. A fuller discussion will take place at September's meeting.	
13. To consider results of HNS: This item was postponed to September's meeting after consultation with Alderton which has not yet carried out its HNS.	
14. Footpath Survey: Following the receipt of a non-specific Footpath Survey which was sent to the council by Rights of Way, SCC, it was decided that it would be far more useful to send a letter to Annette Robinson, the Footpath Officer, telling her of the state of the footpaths in Bawdsey and how some of the designated paths are no longer passable, such as the coastal path which can't be accessed at high tide. Clls RT and BJ have put together a list of comments relating to local footpaths which the Clerk will send off.	Clerk
15. Review date for donations to Charities: It was agreed that the council should decide on donations to charities under S137 of the Local Government Act in January.	
16. Planning Matters: No new planning applications have been received. All applications from April 2016 have been permitted except for "Ronina" in Shingle Street which is under consideration. Negotiations on the School Meadow site are on-going with the 106 agreement not having been completed. The unauthorised erection of a fence in Shingle Street around land which has hitherto been used as common land is being investigated by the legal team from SCDC Planning Dept after having been alerted to it by residents. The fence is not compliant with Highways in terms of height and distance from the road. It was suggested BPC send a letter to SCDC complaining about the fence.	BJ
17. Matters to be brought to the attention of the council: Cll L Mark said she would like someone else to take over coordinating the delivery of the Bulletin. Clerk to put an item in the Bulletin in September to ask for a volunteer. BJ thanked Cll Mark for her comprehensive reports on Greenprint Forum, Salc area meetings and the Disability forum which can be read on the website.	Clerk
Dates of next meetings: 14 th September and 16 th November at 7pm.	
<i>Meeting ended 10.15pm</i>	

Signature:

Date:

Brian Johnson - Chair of Bawdsey Parish Council