

<p>would resist this. At this time of year there are thefts of heating oil. A warning will be put in October's Bulletin.</p>	<p>Clerk</p>
<p>4. Chairman's Welcome and Apologies for absence. None</p>	
<p>5. Councillors' Declaration of Interests: Clls RT and SCDC Cll CB declared an interest in the discussion of the Windfarm plans by Scottish Power</p>	
<p>6. To consider Planning Application DC/15/3260/FUL Deben Barn, The Manor House Estate, Conversion of loft space and alterations to roof to introduce 4 No rooflights. Councillors expressed unanimous support for revision D as more appropriate than the original design C. BJ has looked at the original conditions for development of the site and explained that aesthetic considerations were then deemed paramount. Clerk should refer to the relevant clauses in her response.</p> <p>7. Signing of Minutes as a true record:</p> <ul style="list-style-type: none"> i. <i>Parish Council Meeting held 22nd July 2015</i> ii. <i>Planning Meeting held on 3rd August 2015</i> iii. <i>Planning Meeting held on 10th August 2015</i> <p>Cll RS disputed the paragraph in the July Draft Minutes relating to the VHRGC accounts. The relevant paragraph was changed to "BJ requested a copy of the VHRG end of year accounts after they have been presented at the VHRGC AGM."</p> <p>Chairman BJ then signed these and the two planning meeting minutes. In answer to a query about the two new roof lights at 3 Quay Cottages, BJ explained they were covered by permitted development.</p> <p>8. Progress Reports:</p> <ul style="list-style-type: none"> i. Clerk's report, incl. finance report: The Clerk presented her reports (see attached). The following points were made in relation to the reports. <ul style="list-style-type: none"> • The BT telephone box has been reconnected and will not now be made redundant • Theft of the No Overnight Parking sign at East Lane. It will not be replaced • More documents are being added to the village website to comply with Transparency Laws • Land Registry Documents for Village Hall and Recreation Ground has been located. These will be retained in the filing cabinet in the Village hall. • Council's finances are in a healthy state in this mid-year period ii. Village Hall & Recreation Ground Committee update: RS reported that the trees in the Memorial Garden will be cut back shortly at a cost of £780. A profit of £178 was made from the Garage Sale and a donation of £50 will bring the total to £228 which will be given to the Amenity Site. Rawdon and Pat were congratulated for this fundraising event. The Chairman of Suffolk Coastal came to Bawdsey Market on 19th September and was impressed by the variety of stalls. iii. Bawdsey Community Amenity Area update: BJ reported that current 	<p>Clerk</p>

priorities were a) bringing water to the site b) further investigation into foundation loadings for the visitor centre/café. The WG is seeking authority to spend the necessary money to investigate these loadings and c) the Business Plan. SCDC has made six recommendations which should be included in the Business Plan. The plan is being updated on a daily basis including input from SCC. BJ emphasised the overall importance of the Business Plan which supports three of the six recommendations made by SCDC as conditions of the site transfer.

- The WG has made an application for £50,000.00 to the Coastal Revival Fund for funding along with the Bawdsey Radar Trust which has applied for £25,000. A decision will be made in November but it would need to be spent before the end of the financial year. This could be spent partly on the foundation work if SCDC gives permission. (The site is not yet owned by BPC)
- BCAA has asked Anglian Water for the specifications for the water pipes and the route it will take. The next stage will be to seek tenders for the work which will be funded by SCDC. Sewage infrastructure could be undertaken once the water supply work is commissioned will follow.
- Regarding the foundations for the Visitors' Centre building, there are several options, two of which need further investigation. This will cost in the region of £7,000. The WG advises that a decision can only be made after the result of these investigations is known. WG asked the council to allow councillors on the WG to authorise these investigations in principle once the funding is in hand. It was agreed that the Chairman would authorise this expenditure subject to confirmation of funding.
- All the bat and bird boxes have been purchased and Peter Wain suggests a public event is organised to herald the installation of the first ones It was suggested that this could be combined with Wassail. RS to speak with Beatrice S-H about this
- PW is giving a talk on the ancient port of Gosford to raise funds for BCAA at the end of October. VHRC will provide teas.

- iv. **Coastal Protection Issues:** No report received from Tim Green of BCP
- v. **Emergency Plan:** The village hall has been passed as an Emergency centre subject to completion of emergency lighting. A list of items needed in case of an emergency should be made. There is a snow warning this winter. BJ to arrange further Emergency Planning meeting.
- vi. **Website Update:** The website group has met twice and new details have been put on the Parish Council page including councillor biographies and protocols. Former Chair Graham Turner is willing to assist Cll R Tricker, Clerk JW and Rod Webb to develop the website more fully.
- vii. **Report on Waste Bins:** A resident reported that the waste bins at Bawdsey

RS

Clerk
BJ

<p>Quay were overflowing. Norse comes twice a week in the summer to empty them and once a week from October. Visitors should be encouraged to take litter home. A notice to this effect is up. This information will be passed on. Shingle Street Settlement has requested two extra small black bins. Clerk to obtain two quotes, from Norse and from a private firm.</p> <p>viii. Tree surgery on Ferry Road: All the overgrown hedges and trees have been cut back by Bawdsey Hall and visibility is greatly improved.</p>	<p>Clerk</p>
<p>9. Finance Sub Committee Recommendations: a) The council accepted the recommendations of the finance sub-committee including new online banking practices, setting up a new Savers Account for Reserves, raising the rental of the Village Hall from £125 to £250 a year, accepting the revised end of year accounts and changes to the budget to reflect actual spending. The council decided not to insure the new parish notice board. It was agreed to authorise a payment to the Poppy Appeal to purchase a wreath on an annual basis.</p> <p>b) The following cheques were authorised:</p> <p style="padding-left: 40px;">Clerk's wages: £467.95 Clerk's expenses: £147.06 Councillor Expenses: Liz Mark for £18.35 August/September Bulletin: £40.90</p> <p>c) Council noted receipt of £228 from Garage Sale and donation to be paid into the Amenity Fund Account</p>	<p>Clerk</p>
<p>10. Decision on whether to have monthly meetings: After a short discussion on the pros and cons of monthly as opposed to bi-monthly meetings, Chairman BJ proposed he put together a paper as a basis for a formal decision at the next meeting.</p>	<p>BJ</p>
<p>11. To approve newly drawn up asset register: The council approved the new register which will be put on the website.</p> <p>12. To approve using the services of a solicitor to change the address on the council's Land Registry Document: Cll Mark Dovey said he knew of a solicitor who could do this job for a reasonable fee. He will pass on the name to the Clerk. Council agreed.</p> <p>13. To consider joining CAS: Cll RS said the Village Hall was a member of CAS and it was not necessary for the council to join also. Council was in agreement.</p> <p>14. To consider seeking Foundation Status of Local Council Award: It was decided to postpone this item and discuss it at the next meeting.</p> <p>15. To consider the FoI protocol: This was accepted and will be put on the website.</p> <p>16. To confirm attendance at Annual Town and Parish Liaison/Budget Review meeting and CAS Community Conference (TO), Councillor Training (RT) and Accounts and Financial Regulation Conference (Clerk) and SALC AGM (LM/MD): Council agreed to fund these courses/expenses.</p> <p>17. To approve Clerk seeking funding for SPO community concert from locality budgets of SCDC and SCC Councillors: Council approved seeking funding from the Enabling Development budgets of Christine Block and Andrew Reid. Clerk will also approach other parish councils in the area to gauge interest for a joint community concert next year.</p> <p>18. Matters to be brought to the attention of the Council: Cll LM shared her experience of a visit by Greenprint Forum to the facility at Gt Blakenham where they produce energy from waste which is very environmentally friendly. Greenprint is also looking into a holistic water management plan within the Deben catchment area. Cll RT expressed concern at the</p>	<p>Clerk</p> <p>MD</p> <p>Clerk</p> <p>Clerk</p>

<p>proposed plans by Scottish Power to construct an access road to the main Wind Farm construction site on a blind bend. Other concerns were also expressed relating to traffic safety, digging up Ferry Road rather than tunneling under it and keeping open the Coastal Path during construction. Cll RT asked for this item to be put on the agenda as a standard monthly item and thought that a letter to Scottish Power should be written articulating all of the council's concerns on this matter and the lack of any useful response to previous letters.</p>	<p>RT/BJ/Clerk</p>
<p>Next Parish Council Meetings: Wednesday 18th November at 7pm and Wednesday January 13th</p>	
<p><i>Meeting ended at 10.15pm</i></p>	

Signature:

Date:

Brian Johnson- Chair of Bawdsey Parish Council