

## Clerk's Report to Bawdsey Parish Council Meeting of September 2015

### Clerk's actions:

1. Notification of Suffolk Police Survey asking the public about their perceptions of crime and attitudes to the police put in bulletin.
2. Clerk contacted BT for update on public phone box. It has been repaired following representation to SCDC last year. (No reply from SCDC). Fault was also reported and will be mended.
3. Clerk sent off amended end of year accounts to external auditor.
4. Clerk has amended the draft asset register to be reviewed by the parish council.
5. Clerk has organised councillor training for Richard Tricker at Hollesley.
6. Clerk completed CATS survey on accessibility to local services with assistance of Cll LM and a similar one online with CAS on local services generally
7. Clerk purchased magnets for use on new parish council notice board and for second notice board.
8. Clerk sent in article by PW to SC&H newspaper about the Amenity Site project.
9. Clerk reported theft of No Overnight Parking sign at East Lane to WSNT.
10. Clerk located Land Registry Document for Village Hall and Recreation Ground-address needs amending.
11. Clerk attended Financial Regulations and New Transparency Laws conference at Elmswell.
12. Clerk researched funding for a SPO Community Concert.
13. Clerk responded to a FoI request to BPC as Custodian Trustee of VHRG.
14. Letter was sent to David Hermon of Bawdsey Hall regarding overgrown trees and hedges and a meeting was set up to resolve the issue.
15. Letter was sent to Mr Newton informing him of trespassing on the bunker site.
16. Letter of support was sent to SCDC regarding non-listed heritage buildings register
17. Clerk renewed data protection registration

### Correspondence received:

1. Thank you letters were received from Suffolk Age Concern, SARS, Felixstowe Volunteer Coast patrol for £100 donations.
2. Sea Angler Jason wrote expressing concern as to whether the No Overnight Parking sign applied to sea anglers who use the car park at East Lane at night time. BJ responded that it didn't.
3. Invitation to attend Annual Town and Parish Liaison/Budget Review at SCDC on Monday 16<sup>th</sup> November at 6.30pm. Two delegates allowed. (TO, LM)
4. RT forwarded letter of concerns he wrote to EA3 (Wind Farm). Reply received from Scottish Power
5. Charity Headway sent poster about their services
6. Taurai Hove from SCC requested Monitoring Form for Calor Gas grant
7. Information received about a Saltmarsh conference on 8<sup>th</sup> October at Snape Maltings.
8. Graham Turner sent email asking to be involved in development of the village website.
9. Survey about stress levels for parish clerks (!) completed by JW.
10. Invitation to Suffolk Coast Forum's 4<sup>th</sup> Annual Coast and Estuaries Community Conference to be held on 1<sup>st</sup> October at Wherstead Park, Ipswich.
11. Information from Suffolk Cruse Bereavement Care sent to Bulletin.
12. Invitation to join one of three line groups of East Suffolk Lines Community Rail Partnership. Membership is free.
13. BCAA received award from Woodland Trust of a tree pack. Possibility of holding an event for this and for the installation of bird/bat boxes
14. Invitation to comment on Felixstowe Peninsula Area Action Plan and the Site Allocations & Area Specific Policies