

Bawdsey Parish Council

All Councillors are hereby summoned to attend the next
Regular Parish Council Meeting

on

Wednesday 23rd September 2015 at 7.00pm in Bawdsey Village Hall

Agenda

1. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
2. Current activities at SCC and SCDC - Updates from Cllrs Andrew Reid and Christine Block
3. Woodbridge and District Safer Neighbourhood Team update
4. Chairman's welcome and apologies for absence
5. Councillors' Declarations of Interest
6. To consider planning application DC/15/3260/FUL: Conversion of loft space and alterations to roof to introduce 4 No. roof lights to Deben Barn, The Manor House Estate, Bawdsey
7. Signing and/or approval of Minutes as a true record:
 - i. Parish Council Meeting held on Wednesday 22nd July 2015
 - ii. Planning Meeting held Monday 3rd August 2015
 - iii. Planning meeting held Monday 10th August 2015
8. Progress Reports for information:
 - i. Clerk's report including Finance report, Correspondence and Actions
 - ii. Village Hall and Recreation Ground Committee update (RS)
 - iii. Bawdsey Community Amenity Area update including finance (BJ)
 - iv. Coastal Protection Issues: a) Bawdsey Coastal Partnership (BJ)
 - v. Emergency Plan matters (LM)
 - vi. Website update- gradual addition of protocols (RT)
 - vii. Report on waste bins (BJ)
 - viii. Tree surgery on Ferry Road
9. Finance: a) To consider the recommendations of the Finance Working Group on i) revised end of year accounts ii) changes to budget, iii) signing clerk's new contract iv) online banking including electronic payments and changes to FSO, v) savings account for reserves, vi) increase in rental payment to VHRGC and vii) insuring notice board b) To authorize payments as listed below and any new invoices:

Clerk's wages: £467.95

Clerk's expenses: £147.06

Liz Mark's expenses: £3.95 (key cutting)

August/September Bulletin: £40.60

Poppy Wreath (tbd)

Clerk: Jenny Webb

5 Fern Terrace, The Street, Bawdsey, Woodbridge, Suffolk IP12 3AH

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c) To note receipt of any income:

10. To consider whether to have monthly meetings
11. To approve newly drawn up asset register
12. To approve using the services of a solicitor to change the address on the council's Land Registry Document from Lydia Calvesbert's to the current Clerk's
13. To consider joining CAS (formerly Suffolk Acre)
14. To consider seeking Foundation Status of Local Council Award Scheme (criteria to be distributed at the meeting)
15. To consider Fol protocol-draft enclosed
16. To confirm attendance at Annual Town and Parish Liaison/Budget Review meeting and CAS Community Conference (TO) and Councillor Training (RT) and Accounts and Financial Regulation Meeting (Clerk)
17. To approve Clerk seeking funding for SPO community concert from locality budgets of SCDC and SCC Councillors
18. Matters to be brought to the attention of the Council: Salc Area Meeting feedback from LM) Greenprint Forum (LM) Link Bus issues (LM) Remembrance Day poppy wreath
19. Future dates of regular meetings

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