

# Bawdsey Parish Council

## Minutes of the Regular Meeting of the Parish Council

Wednesday 18<sup>th</sup> November 2015 at 7.00pm; Bawdsey Village Hall

<p><b>In Attendance</b> –Chairman Brian Johnson (BJ), Clls David Baker (DB), Rawdon Saunders (RS) Liz Mark (LM) (CM), Tony Osmanski (TO), Richard Tricker (RT), Mark Dovey (MD), SCDC Cllr Christine Block (CB), SCC Councillor Andrew Reid, Jenny Webb (Clerk)</p> <p><b>Members of the public:</b> Two</p>	
<p><i>Meeting called to order by Chairman BJ at 7.05pm.</i></p>	
<p><b>1. Open Forum:</b> - The School Meadow and the PLB (village envelope) was once again alluded to with a view expressed that its role as a haven for wildlife and in particular owls be safeguarded.</p>	<p><b>Action:</b></p>
<p><b>2. i. Current activities at SCC –see report.</b></p> <ul style="list-style-type: none"> <li>• Cll Reid highlighted aspects of his report relating to educational achievements with improvements seen in the GCSE results this year and in school readiness of 5 year olds. There is a fund available to help boost achievements of disadvantaged pupils.</li> <li>• Sizewell C is likely to get the go-ahead. SCC has set aside funds in order to conduct a business case for the “4 villages by-pass scheme” in the expectation of heavier traffic during the construction of Sizewell C.</li> <li>• Following a letter of complaint, he asked for specific problems relating to Highways to be sent to him so he will have a mandate to attend to them. Clls voiced concern over drainage, sand on the road, heavy farm traffic causing potholes and speeding. Where there is no footpath, a 20mph speed limit should be looked into.</li> <li>• Cll Reid received a letter from the Suffolk Barn Owl Project which wants protection for the owls which nest on School Meadow. They have submitted a report to SCDC planning department regarding the latest planning application on that site. BJ to reply to the group explaining about the latest Draft Local Plan with its proposed extension of the PLB to include School Meadow in order to encourage them to make a submission.</li> <li>• In reply to a query relating to budget cuts, Cll Reid stated that there were no plans to cut the Community Transport Service.</li> </ul> <p><b>ii. Current activities at SCDC: (CB arrived at 8.15pm)</b></p> <ul style="list-style-type: none"> <li>• Deben Estuary Partnership gave a grant to John Barber as a new small business promoting bird watching.</li> <li>• Launch of Coastal Community Team took place at the Suffolk Punch Trust. Govt. money will be forthcoming for economic development of the area. A Development Plan is to be submitted. The issue of broadband was raised since fast speeds broadband are vital for new businesses. It was emphasised that any development must not affect the tranquillity of the area since that is one of the reasons visitors come to Suffolk.</li> <li>• Cll Block stated that Bawdsey should commission a Local Housing Needs Survey to gauge housing needs. Bawdsey’s survey is out of date. No new housing sites have been allocated in Alderton either. The two villages are seen as one entity as far as housing is concerned by SCDC.</li> </ul>	<p><b>Councillors/ Clerk</b></p> <p><b>BJ</b></p> <p><b>Clerk to research</b></p>

<ul style="list-style-type: none"> <li>• Cll Block also recommended Bawdsey undertake a Neighbourhood Plan with its neighbouring villages.</li> </ul>	
<p><b>3. WSNT update: Report enclosed.</b> The police have settled into new premises on Theatre Street on the site of the Fire Station. No individual crime figures given. The next police mobile station is on 10<sup>th</sup> December 8.45am-10.15am. Villagers have the opportunity to share concerns with the police at this time.</p>	
<p><b>4. Chairman’s Welcome and Apologies for absence.</b> Chris Mann</p>	
<p><b>5. Councillors’ Declaration of Interests:</b> Cll RT declared an interest in the discussion of the Windfarm plans by Scottish Power. Cll TO as spouse of organiser of Multi-Sports Club.</p>	
<p><b>6. Signing of Minutes as a true record:</b></p> <ol style="list-style-type: none"> <li>I. <i>Parish Council Meeting held 23<sup>rd</sup> September 2015</i></li> <li>II. <i>Planning Meeting held on 9<sup>th</sup> November 2015</i></li> <li>III. <i>Finance meeting held on 9<sup>th</sup> November (For information only)</i></li> </ol> <p>Chairman BJ asked clerk to correct grant figure sought by BQVC from £50,000 to £25,000 on page 29 before he signed these and the planning meeting minutes. (Clerk to send copy of BPC’s planning response to Cll TO.) With regard to the latest planning application, BJ explained that the new Scheme of Delegation began on Monday 16<sup>th</sup> November. The School Meadow will NOT be discussed under the new regulations and will therefore go to Full Planning Committee as it falls outside of the PLB as it currently stands.</p> <p><b>7. Progress Reports:</b></p> <ol style="list-style-type: none"> <li>i. <b>Clerk’s report, incl. finance report:</b> The Clerk presented her reports (see attached). The following points were made in relation to the reports. <ul style="list-style-type: none"> <li>• A new Action was added to the report relating to the progress of the change of address on land registry document. (Now completed)</li> <li>• Two new charitable donations sought (3)</li> <li>• Council invited to plan for Queen’s 90<sup>th</sup> birthday celebrations next year. Possible tree planting.</li> <li>• Council’s finances are in a healthy state. A new Savers account has been set up. Invoice from SCDC for Elections fee almost half that quoted.</li> <li>• Item about donating Winter Fuel allowance to needy pensioners will be put in the Bulletin</li> </ul> </li> <li>ii. <b>Village Hall &amp; Recreation Ground Committee update:</b> <ul style="list-style-type: none"> <li>• RS said his committee was looking into fitting a defibrillator to the front of the village hall. HABBS is investigating a grant from British Heart Foundation for £2,000. (Now granted)</li> <li>• Emergency Lighting has been purchased in the form of a plug-in rechargeable battery which will provide 2 hours of light in emergencies. Four of these will clear the remaining grant monies.</li> <li>• RS welcomed an enquiry from a local who wants to set up an adult football club on the recreation ground and use the upgraded pavilion. This is good news as currently the pavilion is only rented out once a month besides its role at the annual fete.</li> <li>• RS received the resignation of Jane Osanski from the Multi-Sports Club which is an integral part of the VHRG. The Finances/Accounts/Business Plan will be handed over to RS by the end of the year. A meeting with tennis club members will be set</li> </ul> </li> </ol>	<p>Clerk</p>

<p>up to find a replacement committee to manage bookings, maintain the tennis courts, advertise and manage the pay and play. A review of the governance and administration of the VHRGC will take place during this handover period. RS acknowledged the huge amount of work done by Jane Osmanski over many years including upgrading the courts and running the multi sports club very effectively.</p> <p>iii. <b>Bawdsey Community Amenity Area update:</b> BJ stated that the Business Plan is the most pressing matter. Members of the WG will have submitted their responses to Chair PW who will present the case to the parish council for approval on the tentative date of 25<sup>th</sup> November. (Now postponed) before it is formally presented to SCDC.</p> <p>iv. <b>Coastal Protection Issues:</b> a) <b>Bawdsey Coastal Partnership:</b> BCP is in discussion with the Environment Agency and Natural England about how best to tackle erosion at East Lane and Bawdsey Cliff. More evidence gathering is necessary and experts in hydrology are being consulted. There are possible financial implications for the parish council who may have to put aside a greater amount in their budget for this. Summaries of report have been circulated and are on the website. b) <b>Alde/Ore partnership:</b> A consultation is taking place on its draft plan for managing the estuary with drop-in sessions at Orford, Aldeburgh and Snape. (See <a href="http://www.aoep.co.uk">www.aoep.co.uk</a>) A difficulty arises with defining the specific borders of the Alde/Ore and the Deben which also has its own management plan. Since there is a potential for confusion BPC will make a response highlighting the problem. The consultation closes on 17<sup>th</sup> December.</p> <p>v. <b>Emergency Plan:</b> BJ attended a conference at Stowupland run by Joint Emergency Planning Unit. Over 100 attendees were present together with representatives from Anglia Water and UK Power. The issue of aiding people with dementia was raised. The next Emergency Meeting will be held on Monday 30<sup>th</sup> November. Clerk was asked to add an item in the Bulletin asking anyone who does not have an emergency leaflet to contact her.</p> <p>vi. <b>Scottish Power update:</b> Two letters were sent to Scottish Power in June with specific questions regarding the Highways implications of using Bawdsey as the landfall site. To date there has only been one response. Two further letters were written to Senior Project Managers and not even an acknowledgement has been received. Cll RT and Sandra Carter will draft a new letter to the Head of SP indicating possible action will be taken to inform the media about the state of affairs.</p>	<p>BJ</p> <p>Clerk</p> <p>RT</p>
<p><b>8. Finance: a) To authorise the following payments:</b></p> <p>Clerk's wages: £458.36  Clerk's expenses: £104.31  Cll Richard Tricker (Tree Warden Expenses) £34.80  SALC (Finance Day) £90  SALC (Budgeting Workshop) £30  Richard Tricker (Expenses/Stationery) £17.15  SCDC Elections £342.41  Hollesley Parish Council: Councillor Training £33.72  SCDC Bulletin printing Sep-Nov £81.09  Cll Liz Mark (Travel expenses) £32.85</p> <p><b>b) To approve draft budget:</b> The Finance Committee drafted a budget for 2016-17</p>	

<p>which was shared with councillors. Clls were asked to send comments to the Clerk for discussion at the next Finance meeting. An additional sum would be put aside for a Local Housing Needs Survey.</p> <p><b>9. Decision on whether to have monthly meetings:</b> Chairman BJ thanked councillors for their written input. Clls voted 5-1 to retain bi-monthly meetings. However it was decided to streamline discussion at meetings with certain items on the Agenda labelled as items for decisions and others as for discussion with a time limit against each item. It was hoped that dissemination of all documents to councillors before meetings should aid briskness without compromising transparent debate. Clerk to formulate new template for the agenda with a column for timings.</p>	<p>Clls</p> <p>Clerk</p> <p>Clerk</p>
<p><b>10. To respond to Site Allocations Doc: Preferred Options:</b> Following a meeting with Hilary Hanslip, BJ laid out the options before the council of either having School Meadow within the PLB as a protected area or keeping it outside the PLB as open countryside. Cavell Close and Bawdsey Primary School as existing developments should be inside the PLB. Land to be protected included land behind East Lane and behind Forresters. Clls were in agreement with keeping School Meadow outside the PLB. BJ will draft a letter to SCDC accordingly and will share it with councillors for their comments before it is sent.</p>	<p>BJ</p>
<p><b>11. To consider instating 20mph speed limit in parts of the village:</b> This was deferred till January meeting when Clls will have had the time to read the necessary documentation relating to the process.</p> <p><b>12. To confirm attendance at Conferences:</b> World of Planning Workshop (Clerk), East Suffolk Partnership Annual Forum: TO and LM; Gritting workshop (LM/RT )</p>	<p>Clls</p>
<p><b>13. Matters to be brought to the attention of the Council:</b> Cll LM reported back from SALC AGM: New website for Salc is forthcoming; greater devolvement for Suffolk and Norfolk from central government is likely; CEO would like greater attendance at SALC meetings. LM has written a thank you letter to the soldiers from Rock Barracks for their attendance at the Remembrance Day commemoration.</p> <p>A new planning application has been received for 3 Quay Cottages. Plans to be passed around councilors for their perusal.</p>	
<p><b>Next Parish Council Meetings: Wednesday 13<sup>th</sup> January 2016 at 7pm and Wednesday 9<sup>th</sup> March 2016</b></p>	
<p><i>Meeting ended at 10.15pm</i></p>	

Signature: .....

Date: .....

*Brian Johnson- Chair of Bawdsey Parish Council*