

Bawdsey Parish Council

Minutes of the Regular Meeting of the Parish Council

Wednesday 9th March 2016 at 7.00pm; Bawdsey Village Hall

<p>In Attendance –Chairman Brian Johnson (BJ), Vice-Chair Tony Osmanski (TO), Clls Rawdon Saunders (RS) Liz Mark (LM), Richard Tricker (RT), Mark Dovey (MD), Chris Mann (CM) SCDC Cllr Christine Block (CB), Jenny Webb (Clerk)</p> <p>Members of the public: None</p>	
<p><i>Meeting called to order by Chairman BJ at 7.00pm.</i></p>	
<p>1. Presentation by Heather Heelis, Clerk of Rendlesham on Neighbourhood Planning. Clerk asked to give her a bottle of wine as a thank you present.</p>	<p>Action:</p> <p>Clerk</p>
<p>2. Open Forum: None</p> <p>3. Reports from SCC and SCDC. i. No report from Andrew Reid of SCC.</p> <p>ii. Current activities at SCDC:</p> <ul style="list-style-type: none"> • Cll Block has mentioned Neighbourhood Planning to Shottisham PC who were open to it • Rapid erosion has taken place at north Deben bank by river mouth with the shingle swept away, revealing the clay. Discussions have taken place with David Kemp of the EA which did the original report on this area for the DEP. Further investigation is needed to explain the erosion with a report by a reputable consultant. At present the navigable channel exiting the Deben is very narrow. The DEP will find a consultant able to do the work and will be backed by the EA in this action. The situation is very urgent. • SCDC and Waveney District Council are going to be merged in 2019. Boundary review of district wards will take place to even out the size of wards from both areas with a probable loss of councillors overall. An office in Lowestoft will be kept for administering the northern part of the county as well as the new SCDC offices currently being constructed in Melton. • Coastal Communities Update: The economic plan was delivered in January. Some of the proposals need activating in order to progress economic activity. It is possible it could tie in with Coastal Community Funding. 	
<p>4. WSNT update: Report received on 10th March. All crime figures can be seen on the https://www.police.uk/ Report from Karen Clabburn received on 10th March. Local crime figures can now be seen on https://www.police.uk/. From 4th April the mobile police station will no longer be visiting villages on a time-tabled basis. Police officers and PCSO's will no longer "own" villages. Parishioners can dial101 to ask for advice or to report a problem such as speeding vehicles in the early hours etc. Other non emergency crimes can be reported online. Woodbridge police station will no longer be open to members of the public and the station will no longer be accepting lost property. The nearest station which remains open to the public is Ipswich.</p>	
<p>5. Chairman's Welcome and Apologies for absence. None</p>	
<p>6. Councillors' Declaration of Interests: Cll RT declared an interest in the discussion of the Windfarm plans by Scottish Power as did CB</p>	

7. Signing of Minutes as a true record:

- I. *Parish Council Meeting held Wednesday 13th January 2016*
- II. *Planning Meeting held on 28th January 2016*
- III. *Extraordinary Meeting held on Tuesday 1st March 2016*

Cl R Saunders asked for an addition to the VHRGC report to read *Rules have been altered to allow one Trustee up to £1000 annually for specific tasks.*

Minutes were then signed as a true record.

8. Progress Reports:

- i. **Clerk's report, incl. finance report:** The Clerk presented her reports (see attached). Assistance with website has been offered by new resident Rob Johnson.
- ii. **Village Hall & Recreation Ground Committee update:** The public access defibrillator has been installed. It will be owned by VHRG which has bought additional security lighting at a cost of £150. RS asked Clerk to see whether there is any outstanding money from their SCC grant which could part-fund this additional expense. Defibrillator training has already taken place on a Saturday and an evening session is envisaged for April. A Welcome Pack for newcomers to the village is being looked into. The VHRGC have upgraded their insurance to add legal expenses cover and recommend the PC do the same. The annual fete is imminent –May bank holiday Monday- and this year there will be a funfair.
- iii. **Bawdsey Community Amenity Area update:** The Extraordinary BQVC meeting went off very well on 1st March. The PC was not ready to approve the business plan until costs had been brought down. In order to effect this, the foundations specifications are being altered which will require additional consultancy advice from Chicks, costing £1,100. The WG envisages a two-pronged procedure with SCDC responsible for procuring and installing the water and sewage. Any monies left over will be set aside for building costs. Then either BPC or a newly established CIC will administer the construction of the visitors' centre. A CIC can claim 100% build costs from Leader but a PC can reclaim VAT on a build which a charity or CIC can not. It will be important for the PC to retain ownership of the site and a primary concern will be the relationship between the council which must represent community interests and any new management body. The parish council will await a formal paper on the various options from the WG. The terms of reference of any CIC or other body must come from BPC and must be clear on the detail of who is to manage the visitors' centre, car parking arrangements etc. Another Extraordinary PC meeting will be set up to approve the business case (Now fixed for 11th April) after which a special meeting at SCDC with a cabinet member present will take place after April 13th to approve the business case and transfer of the site.
- iv. **Coastal Protection Issues:** a) **Bawdsey Coastal Partnership:** BCP had its AGM on March 6th. The minutes of this meeting will be circulated amongst councillors when they are published. Members are awaiting the Wallingford Report about sediment movement, funded by the Crown Estate. b) **Alde/Ore partnership: See update in Village Voices, to be circulated to councillors.**

Clerk

Clerk

Clerk

<p>v. Emergency Plan: The draft plan has been reviewed and amended by the group and has been sent to the Joint Emergency Planning Unit for their comments. Once approved, it will be sent to all members of the Emergency Group including Alderton and Bawdsey PCs. Some printing costs might be incurred. Thirty copies will be paid for by the Emergency Planning Unit of SCDC. Further costs relate to the possible purchase of two-way radios. Six to eight will be needed to cover communication between Bawdsey Manor, Shingle Street and Alderton and Bawdsey Villages, each costing £149. Grant funding may have to be sought.</p> <p>vi. Scottish Power update: Construction of EA1 starts in January 2017. The number of cables involved has risen from four to six. Trench width remains the same. Regarding EA3, the access point by Ferry Road Cottages won't be changed despite concerns expressed by BPC. A consultation on EA3 is taking place from March 3rd until April 22nd and plans can be seen online or at Woodbridge Library. Website is at: :http://infrastructure.planninginspectorate.gov.uk/projects/Eastern/East-Anglia-THREE-Offshore-Wind-Farm/</p> <p>Cll R Tricker and resident Sandra Carter have composed a letter to SP asking for community benefits rather than compensation for the anticipated disruption. Copies will be sent to project managers Keith Morrison and Richard Morris and Joanne Young. Clls asked Clerk to circulate the letter.</p>	<p>Clerk</p>
<p>9. Finance: i. To authorise the following payments and projected spending:</p> <p>Clerk's wages: £472.53 Clerk's expenses: £96.85 Cll Richard Tricker (Travel Expenses) £9.00 Modece Architects (BCAA account) £6,065.58 (approved but postponed. This will now be paid from the grant from the Coastal Revival Fund)</p> <p>Clls also approved spending of £1,100 to Chicks for additional work on BQVC –altering foundations specs.</p>	
<p>10. To consider Highways Issues: Clls expressed concern about the damage being done by the lorries bringing in rock armour which is breaking up the road surface in Red House Lane. Only a third of the rock armour has been delivered so lorries will be coming in until the end of March. The Environment Agency undertakes to make good any damage. Therefore Clerk asked to write to the EA expressing concern and asking what arrangements have been made for making good the road surface. Also to ask whether contractors are told to clear mud off the road at the end of the day. A speed limit survey is taking place in the summer by Highways. Clls were told that road widening is to take place in School Lane as a condition of the housing development. Concern was expressed about parking outside Alderton Village shop outside of the designated which jeopardises passing traffic. Clerk to express concern to APC.</p>	<p>Clerk</p> <p>Clerk</p>
<p>11. Update decorative sign for Bawdsey: Cll RT has researched purchase of sign which will cost in the region of £2,600. Clerk tasked with seeking locality grants from SCDC and SCC for this purpose.</p> <p>10. Planning Matters: Appeal notice received from SCDC planning dept relating to Green Point Granary and Packway Granary on Manor Farm Estate-deadline to comment is 25th March. Chair BJ will reiterate the council's opposition as set out in its original response. Clls expressed their disappointment at SCDC's decision to grant planning to 3 Quay Cottages.</p>	<p>Clerk</p> <p>BJ</p>

<p>11. To co-opt new Councillor: Due to the lateness of the hour, this item was postponed.</p> <p>12. Update on Queen’s 90th birthday celebrations: Councillors welcomed the suggestion by two parishioners to have a community tea party after a church service to celebrate the Queen’s 90th in June.</p> <p>13. Matters to be brought to the attention of the Council: None</p> <p>12. Review of dates of future meetings: The Annual Parish Meeting was moved from Wednesday 13th April to Tuesday April 19th. The AGM will be on Wednesday 11th May. An Extraordinary Meeting to approve the Business Plan of BQVC will be held on April 11th at 7pm in the VH.</p>	
<i>Meeting closed at 10.10pm</i>	

Signature:

Date:

Brian Johnson Chair of Bawdsey Parish Council