

Bawdsey Parish Council

Minutes of the Regular Meeting of the Parish Council

Wednesday 11th March 2015 at 7.00pm; Bawdsey Village Hall

<p>In Attendance – Graham Turner (GT), Brian Johnson (BJ), Rawdon Saunders (RS) Lydia Calvesbert (LC), Liz Mark (LM) Alex Mann (AM), SCDC Cllr Christine Block (CB), Jenny Webb (Clerk)</p> <p>Members of the public:</p>	
<p>Absent: Jill Mercer, Richard Baker,</p>	
<p><i>Meeting called to order by Vice Chair BJ at 7.05pm.</i></p>	
<p>1. Open Forum: Note received about whether there could be a 20mph limit in East Lane in the vicinity of the school.</p>	<p>Action: To be looked into</p>
<p>2. Chairman's welcome & apologies for absence – Received apologies: Jill Mercer, PC Krista Robertson, SCC Councillor A Reid</p>	
<p>3. Councillors' Declaration of Interests: None</p>	
<p>4. Current activities at SCC – report: AR's report was circulated (see attached). The pot holes identified at the last meeting will be seen to.</p>	
<p>5. Woodbridge and District Safer Neighbourhood Team update –The WDSNT police rep for this area has changed from PC Krista Robertson to PC Amy Giddings. (Report attached). Random police patrols are being carried out to monitor any illegal immigration at points along the coast including Bawdsey.</p>	
<p>6. Signing of Minutes as a true record:</p> <ul style="list-style-type: none"> i. <i>Meeting of the Parish Council held 14th January 2015</i> ii. <i>Extraordinary Meeting held on 4th February 2015</i> <p>NB Correction to PC Minutes. <i>Clls approved payment from the BCAA account</i> (to local writer to prepare final draft of Lottery grant application) and <i>The WG has reported that talks are taking place with the East Suffolk Preservation Society and English Heritage with regard to the tin chapel adjacent to the BCAA.</i></p> <p>After these corrections, the Minutes were approved by the PC and signed by Chair GT.</p>	
<p>7. Progress Reports:</p> <ul style="list-style-type: none"> i. Clerk's report, incl. finance report: The Clerk presented her report (see attached). Matters arising: Interest in a village clear up will be canvassed in next month's bulletin. SCDC empties the dog bins. Any neighbourhood Plan would have to be done in conjunction with another village and would entail a great deal of work. With regard to new directives allowing filming, this cannot be done secretly. Protocols about the media will be put on next month's agenda. Clerk will look into drawing up an asset register. Financial report (see attached) was agreed by all councillors. Planning matters update: A new planning application has been received from the Radar Museum Trust. A planning meeting will be arranged at the end of the evening. (Thursday 19th March at 10.30 am onsite). Both the BCAA and the renewal of the Boathouse Cafe have received planning 	<p>Clerk</p> <p>Clerk</p>

permission. The Manor has to establish a ramp for disabled visitors to the cafe from the Manor side. This should be monitored. Clerk has ascertained that the TPO on site 303 will be made permanent.

- ii. **Village Hall & Recreation Ground Committee update:** a) Regarding the ongoing hedge cutting between the village hall site and that of LC, most has been completed with voluntary labour and by a prisoner from Hollesley Bay. A difficulty arises from the stretch abutting the allotments. The VHRC feel it is the responsibility of the allotment holders and do not feel able to justify paying someone to do this. VHRC only receives £10 annually and feel that the allotments should be a community area and not just for a single family. To be resolved. b) Two new gates have been installed in the recreation ground. SCDC has swept the memorial area and the area is looking good c) The newly installed emergency cooker and heater should cut down on electricity bills. Users will be billed at £1 per hour. It is a good investment. £200-300 remains to pay for emergency lighting d) Date of the village fete is May 25th.
- iii. **(DEP) Deben Estuary Partnership update:** The report was well received at SCDC Cabinet. It has been “endorsed” but not adopted in the Core Strategy and will go to SCC on 23rd March who could ask for amendments after which it will go to the Regional Flood and Coastal Committee. Formal acceptance will follow. The Appendix deals with Enabling Development. Action Plans are being looked into in order to implement and fund this. The govt wants a joined up Coastal Path around the country but this is not feasible in the Deben area with reliance on foot ferries. One possibility is to facilitate a Dial a Ferry system. Defence cell 4 is being worked on; cell 8 (Kirton) is too wet at the moment; cell 12 (Martlesham Creek) has almost been completed, cell 10 (Waldringfield) is half-finished and cell 1(Bawdsey) is next. **The DEP is the first in the country to be developed in consultation with the local community.**
- iv. **Bawdsey Community Amenity Area update:** SCDC Cabinet voted to transfer the amenity land to BPC and up to £180,000 has been made available as match funding to carry out the necessary water/sewage works. Volunteer hours are costed at £50 per day and it is hoped to acquire more grants, possibly funds from Leader and from business partner. A Business Plan has to be written and presented asap. **All Cabinet members were in favour of this project.** BJ asked for any conditions which have been made with regard to planning permission for the site. SC&H have awarded BCAA £6,000 towards the outdoor classroom. SCDC have awarded £1,500 as an Enabling Communities Grant.
- v. **Coastal Protection Issues: East Lane Update:** a) Bawdsey Coastal Partnership has been formally constituted as a stand alone group. BPC has a seat on the committee. A series of committee meetings are taking place in the next few months with an Open Meeting in May to present possible solutions and costings. b) East Lane car park is now open and the footpath has been reinstated. 3,000 tons of rock are being stockpiled by the car park. The boggy path along the lagoon will dry out naturally.
- vi. **Emergency Planning:** BJ will draft a letter to the Joint Emergency Planning Unit to request formal registration with them. An advice leaflet for those homes at greatest risk of flooding is being compiled. There will be a committee meeting on March 18th to consider actions in the case of an emergency. Flood levels are being assessed at the quay, low lying roads, the playing fields at Bawdsey Manor and the White House which are most at risk.

<p>8. Draft Budget: The Budget was passed with a new element included: Coastal Protection Issues. Increases to the budget include insurance, clerk's salary and bulletin costs. £5,000 has been transferred from the BPC account to the new BCAA fund account. Charitable donations are to be decided at May's meeting.</p>	
<p>9. Parish Council Elections: These take place 7am-10pm on Thursday May 7th. One more notice will be put in April's Bulletin inviting interest from the village. The Clerk will have nomination forms which now have to be handed in to SCDC offices by April 9th at 4pm.</p>	<p>GT</p>
<p>10. Website development: Clerk now has the wherewithal to put the Minutes and other documents on the website which is required to comply with the new Transparency Laws. Information regarding the BCAA and other updates will also be put up at the request of councillors and the Working Group.</p> <p>11. Review of Standing Orders: This item was postponed and will be put on May's agenda.</p> <p>12. New Cork Board: The Clerk was instructed to look into the cost of a bigger Parish Council cork board.</p> <p>13. Matters to be brought to the attention of the council: LM informed the meeting that Alderton will not be sharing the Bulletin with Bawdsey because there are no volunteers willing to distribute it. She suggested the Bulletin be increased to 3 pages because items regularly have to be held over. GT asked her to check with Lou Lennard as it would entail more work and would cost more. LM asked whether councillors are happy to have the Hedgerow Survey kept in the village hall archive in the filing cabinet. They agreed. She told the meeting that Greenprint is inviting people to see the new incinerator in Blakenham. They are also showing a film about honey bees and the threat to their survival. LM hopes to be able to continue on this committee. GT has received complaints about light pollution coming from Bawdsey Manor. The floodlights are meant to be turned off at 9pm and they are sometimes still on at 11pm. Councillors agreed a letter should be sent to the Manor reminding them of this condition and to SCDC Michaelle Coup, planning and enforcement officer, telling her of this infringement.</p>	<p>LM</p> <p>GT/Clerk</p>
<p>The AGM and the Annual Parish Meeting are to be held on: 20th May 2015 at 7pm</p>	
<p>Next Planning Meeting: Thursday 19th March at 10.30am at the Radar Museum. Mary Wain (Chair) will show Councillors around.</p>	
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<p><i>Meeting ended at 09.45pm</i></p>	

Signature:

Date:

Graham Turner - Chair of Bawdsey Parish Council