

29<sup>m</sup> 

**Minutes of Bawdsey Parish Council Meeting**  
**Held Thursday 30<sup>th</sup> September 2022 – 7.00pm –**  
**Bawdsey Village Hall**

**Present:** - Cllr Andrew Rouse (AR) (Chair), Cllr Andrew Block (AB) (Vice-Chair), Cllr Brian Johnson (BJ), Cllr Clare Walker (CW), Cllr Robert Thurkettle (RT)

Cllr James Mallinder (JM) East Suffolk Council (ESC), Tina Hughes (Parish Clerk)  
 5 Members of the public in attendance

<b>1.</b>	<p><b>To receive Apologies for absence</b></p> <p>Cllr Chris Mann, Cllr Richard Tricker, Cllr Robin Johnson, Cllr A. Reid (SCC)</p>
<b>2.</b>	<p><b>To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)</b></p> <p>Cllr Thurkettle – School Governor &amp; Coastguard</p>
<b>3.</b>	<p><b>Public Participation (10 minutes)</b> – an opportunity for parishioners to briefly raise matters of concern</p> <p style="padding-left: 40px;">a. Reports or comments from public</p> <p><b>Question 1: - Cranes Garage/Bungalow</b> – Has there been any progress? Unknown</p> <p><b>Question 2 Church Wall:</b> - Wall has been surveyed by diocese architect, two buttresses needed, had three quotes from builders, cost would be £2000.00, other options have been explored with no success.</p> <ul style="list-style-type: none"> <li>- Cllr Block to chase Crocus for possible contribution</li> <li>- Cllr Rouse to get report / Details from Graham Turner</li> </ul> <p><b>Question 3: - 20mph speed limit:</b> What is happening with the Speed survey and why we had not taken up the offer of a September Survey from SCC? Felt speeds are currently higher while the Crocus Homes Construction works are in progress.</p> <p>There was debate on when &amp; where was considered most representative of typical or fastest speed periods around the East Lane / School Lane route.</p> <p>Cllrs referred to Minutes of last Meeting, and noted SCC's qualifying criteria that if speeds are found to be too high, we will not get Highways to agree to a new 20mph limit anyway.</p>

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Crocus Homes works are expected to be substantially complete by Christmas and it was agreed to undertake the Speed survey at next available opportunity. BPC will pay for survey cost. Cllr Rouse Proposed & Cllr Block Seconded.

**Clerk to contact SCC for next available Survey dates**

Public comment – It was suggested that to maximise the chances of getting the 20mph approved, we could speak with both Site manager & School Head to try and calm speeds during the survey.

Cllr suggested signs stating '20 is plenty' may be an idea but, they are only advisory and likely require SCC to authorise.

Member of Public advised majority of schools have 20mph, so why not here, examples given, map to be requested from Highways & discussions with councils who have achieved 20mph

**Clerk to request map of areas with 20mph speed limits in Suffolk from Highways**

- b. Reports from County and District Councillors

**Cllr James Mallinder (JM) report: - see Bawdsey PC website for full report**

**Roads and Pavements** - Road swept Wilford roundabout to Sutton Hoo, flagged pavement not suitable, County advised not issue, will pursue. Noted sand on other roads, any issues with roads & pavements, report to SCC via portal, may be responsibility of landowner, SCC have bigger equipment to cope with work, if continues as an issue, contact JM. Question asked: - will cycle path from Wilford roundabout be considered? Being looked into, chicken farm runs along roadside, so difficult to get path here, asked National Trust for support, coastal path may help, a hybrid road from Wilford Bridge planned.

**Environmental matters:** - JM attending energy efficient housing conference on Saturday, mainly looking at retrofit, Cllr Rouse advised has applied for thermal imaging camera, information from camera is good, but people may need support with insulating. JM advised ESC launched [Ease the Squeeze campaign](#), emphasis on striking right balance between prevention & crisis support this winter, have handyperson to help make energy efficiency improvements e.g. fit draught excluders & LED bulbs where people are physically unable to do, JM stressed if know anybody who needs support to let him know. Question: - Being a Radon area, would insulating affect the levels of radon in a home? Cllr Rouse does not think it would stop people insulating home & making it thermally efficient, JM advised he would look into. JM – ESC are looking at introducing small electrical item recycling bins. Any problems with bin collections, please flag with JM. Question re waste collection lorries, 1/3 now green, when will remainder swap over? JM - Machines leased, so will happen in next couple of years, new environmental bill going through parliament at moment looking at recycling across country & how tackle, may need to change how things are collected, machines run on palm free vegetable oil.

Question: - Will glass bottles collected at kerb side go ahead? JM prefers deposit/return scheme, have to wait & watch government in Westminster's decision.

	<p>Question: - 20mph speed limits have been introduced in Wales and Scotland very quickly, has England any plans to follow them? Not at moment.</p> <p>Question: - Rumour circulating re plans for a field at Shingle Street to be turned into a car park, has JM heard anything about this? JM, nothing has come across desk</p> <p><b>Clerk to arrange newsletters to be posted to website</b></p>
4.	<p><b>To agree and sign Minutes of meetings dated 27<sup>th</sup> July '22 as a true record.</b></p> <p>Minutes agreed by councillors, proposed by Cllr Thurkettle and seconded by Cllr Block, signed by Cllr Rouse as chair</p> <p><b>Clerk to arrange for signed minutes to be added to website</b></p>
5.	<p><b>Planning: To receive updates on current applications and consider applications</b></p> <p><b>a. Consider the following application(s)</b></p> <p>None Received for consideration</p> <p><b>b. To consider any applications received after the publication of the agenda</b></p> <p>None Received for consideration</p>
6.	<p><b>CIL Monies – To discuss and gather ideas for the use of the money received</b></p> <p>To be deferred to next meeting, when have a full council</p> <p>Note: Church request &amp; Ferry Road</p>
7.	<p><b>AONB Grants – Consider if there are any projects that the funding could support</b></p> <p>Weather Station Mast may be an option to apply for base, to be discussed later</p>
8.	<p><b>Progress Reports</b></p> <p>a. Clerks Correspondence update</p> <p>AONB advised could not attend this meeting regarding talk on volunteer wardens, would like to attend another meeting.</p> <p><b>Clerk to advise date of next meeting to AONB</b></p> <p>SAAA (Smaller Authorities Audit Appointments) has undertaken procurement exercise to appoint external auditors to each County area from 1 April 2022 &amp; parish councils have option to opt-out &amp; appoint own. Council agreed not to opt out, proposed by Cllr Block &amp; seconded by Cllr Rouse, all in agreement</p>

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Clerk would like to review all current policies hold, especially with new banking, noted do not have 'Retention of Records' policy & would like to ask permission to start policy for agreement at next meeting, proposed by Cllr Thurkettle and seconded by Cllr Rouse, all in agreement

**Clerk to prepare new policy for consideration at next meeting**

Cllr RT, lines at School, Head advised lines were to be painted outside school, with a loss of 25 mtrs of parking, contact was made with highways & agreement reached, will have smaller area 'School Drop off'. Path has made big difference to safety. Alex Mann offered field opposite previously for parking, highways gave lot of reasons why could not to go ahead, field is now going to be used as wildlife project for 7 years. If stays as is, parking problem should be resolved, especially if parents park at recreation ground & walk to the school

b. Village Hall and Recreation Ground Committee update (Cllr. R. Johnson)

No report available

c. Coastal Matters: Updates on

i) Deben Estuary Partnership (Cllr. Block)

Decision on Flood Cell 1 (Bawdsey Marshes) still not resolved – height of wall & cost main issues

ii) Bawdsey Coastal Partnership (Cllr. Rouse)

Nothing to report

iii) Coastguard report (Cllr. R. Thurkettle)

Tide now reaching base of cliffs between East Lane & Bawdsey Manor, 5 people have needed rescuing after being cut off by tide, feel need to continue putting pressure on Natural England regarding coastal path, as cliff is disappearing & dangerous. Letter to be written to Natural England, copying Secretary of State, Environment Agency & ESC, include drone photos & show how much erosion is happening.

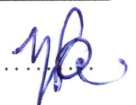
**AR to write letter**

Looking at how fund extra life-saving equipment at Shingle Street, by lagoon, psychologically equipment will be more effective in reminding people of danger & to call coastguard if incident happens, need to speak with Cllr. JM to ask if there is specific equipment needed & any planning for installing needed. Once have information to be discussed with Hollesley & suggest share cost with them 50-50, if in agreement, as is in Hollesley Parish

**Clerk to write to Cllr JM regarding equipment installing/planning**

iv) Deben Marine Centre (Cllr. Block)

Planning for weather station to be in place by spring 2023, approached Norse, have assessed, cement lorry would need to be parked by radar station & dumper trucked to site, around perimeter, PGL were in attendance & agreed. Two quotes requested:- concrete



reinforced base & safety fencing or safety fencing & scaffold poles, both with cabinet & solar power, waiting for cost, CIC report have £3000 to go towards cost, approaching Crocus for any additional funding. No public access to station, on PGL land. Station information will be sent to Marine Centre, possibility of link to be put on Bawdsey Website to be available for public to access information

**Clerk to arrange link once station up and running**

Marine Centre, trying to keep open until end October, has been a success, drone footage & showing photopost pictures has been effective in highlighting coastal issues

d. Scottish Power (Cllr. Tricker)

Nothing to Report

e. Quiet Lanes (Cllr R Thurkettle)

Confirmed pole needs to be reduced and sign reinstated

f. Speedwatch (Cllr. R. Johnson)

Clerk advised batteries have now been purchased for camera

g. Update for Photo Post and Weather Station (Cllrs R Tricker/A Rouse)

Nothing to Report

h. Emergency Committee (Cllr. R. Johnson)

Clerk advised First Aid Kit has been purchased, no update on emergency plan

i. Bawdsey Quay – Bawdsey Ferry Approach Road

Detailed plans have now been received from Kier (commissioned by SCC) discussion on plan, agreed to support with some minor amendments and questions about overnight parking, quantities being removed, post at end of layby needed, seeding to prevent and stop further erosion, bases for benches and planters to be included in costing. Concern raised about enforcement if plan goes ahead. Once plan agreed, will then go to formal consultation

**Cllr AR to put together response to Kier, with questions and comments**

Cllr Block advised ESC have asked if know anyone locally, who would be interested in being employed by ESC to take care of the toilets in the car park at the quay, would be Monday to Friday, any problems would need to contact ESC direct, not Bawdsey Parish Council responsibility

**Clerk to advertise job on Bulletin, website, Alderton Shop & forward to Cllr RT for FB**

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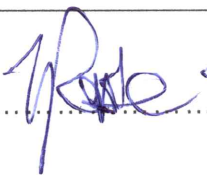
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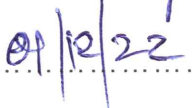
	<p>j. Green Agenda – Trees and Hedges</p> <p>Nothing to report</p> <hr/> <p>k. Highway Matters</p> <p>20 mph speed limit East Lane</p> <p>20mph discussed above</p> <p>Fence at Bawdsey Hall still laying dangerously near road, cause for concern especially at night &amp; as cyclist use road, Cllr AR has tried to contact by email without success</p> <p><b>Cllr AR to try and contact Bawdsey Hall again</b></p>
9.	<p><b>Finance</b></p> <p><b>1. To note Bank Balances as of 31<sup>st</sup> August 2022:</b></p> <p>a) £52,592.38</p> <p>Noted</p> <p><b>2. To authorise the following Invoices for Payment:</b></p> <p><b>a. New payments received since last meeting:</b></p> <p>£1048.80 – Branson for Bench  £33.30 – Cllr Andrew Block expenses – DMC (Cancelled)  £14.40 – Cllr Richard Tricker expenses – TetraPak Mileage  £18.89 – Tina Hughes expense – Postage, Stamps and Key Cut  £17.69 – Bawdsey Bulletin – May 22  £18.29 – Bawdsey Bulletin – June 22  £11.52 – Red Rocket – Emergency Telephone DDR – Aug 22  £11.52 – Red Rocket – Emergency Telephone DDR – Sept 22  £30.00 – Red Rocket - DDR  £35.00 – Information Commissioners Office – Data Protection DDR  £689.44 – Clerk’s pay for last quarter  £172.40 – HMRC (Tax)</p> <p>Clerk advised payment to Cllr Block’s has now been cancelled</p> <p>All payments agreed, proposed by Cllr Thurkettle and seconded by Cllr Rouse and agreed by all</p> <p><b>b. Any new invoices since publication of agenda</b></p> <p>£125.55 – Cllr Richard Tricker expenses – Grant money  £29.99 – Cllr Rob Johnson – Emergency First Aid Kit  £187.16 – Cllr Rob Johnson – Batteries for Speed Camera  £77.26 – Cllr Richard Tricker – Photoposts</p>

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	<p>Clerk read out new payments:- All payments agreed, proposed by Cllr Thurkettle and seconded by Cllr Rouse and agreed by all</p> <p>Cllr Walker and Cllr Block agreed to authorise payments on bank account</p> <p><b>Clerk to email when payments set up</b></p> <p><b>3. Remembrance Wreath – Agree funding</b></p> <p>Clerk requested council to agree to purchase a wreath for remembrance day – all in agreement, proposed by Cllr Block and seconded by Cllr Rouse</p> <p><b>Clerk to arrange purchase</b></p> <p><b>4. Finance Committee Meeting – Agree date for Finance meeting to discuss new banking and look at budget for next year</b></p> <p>Cllr B Johnson has advised he would like to step down as signatory on account, but remain on the finance committee, agreed by all, proposed by Cllr Rouse and seconded by Cllr Block</p> <p>Clerk explained account is now with Unity Trust and summary of account completed up to 31<sup>st</sup> August 2022. Finance committee meeting arranged for 28<sup>th</sup> October 22 at 2pm to discuss account, reserves, CIL and grant money in account, plus start discussion around budget</p> <p><b>Clerk to send Summary of Account</b></p> <p>New Expenses Claim form has been completed, to include payee's bank account details to enable direct payment, cheque book held if people prefer.</p> <p><b>Clerk to send new Claim form to all councillors</b></p>
<p>10.</p>	<p><b>Any matters to be brought to the attention of the Council and to agree date for next meeting</b></p> <p>Next Meeting arranged for 1<sup>st</sup> Dec 2022 at 7pm</p>

Signed by Chair..... 

Date..... 

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