

**Minutes of Bawdsey Parish Council Meeting**  
**Held Thursday 26<sup>th</sup> January 2023 – 7.00pm**  
**Bawdsey Village Hall**

**Present:** - Cllr Andrew Rouse (AR) (Chair), Cllr Brian Johnson (BJ), Cllr Chris Mann (CM), Cllr Clare Walker (CW), Cllr Richard Tricker (RTr), Cllr Robert Thurkettle (Online) (RTh), Cllr Robin Johnson (RJ), Cllr James Mallinder – East Suffolk (JM)

Tina Hughes (Parish Clerk)  
 6 Members of the public in attendance

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| <b>1.</b> | <b>To receive Apologies for absence</b> Cllr Andrew Block (AB) Cllr Andrew Reid (ARe) (SCC)  |
| <b>2.</b> | <b>To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)</b>   |
| <b>3.</b> | <p><b>Public Participation (10 minutes)</b> – an opportunity for parishioners to briefly raise matters of concern</p> <p style="padding-left: 40px;">a. Reports or comments from public</p> <p><b>Question 1 – Pavement outside School House, leaf mould &amp; mud, flooding in area too, gutters not emptied, who is responsible? Have contacted SCC via portal, they advise pavement not their responsibility.</b></p> <p>Cllr JM advised pavements ESC responsibility and if photos can be sent direct to him, with SCC portal number he will chase</p> <p><b>Comment – Ferry Road, there is blocked culvert, was cleaned in December 2022, blocked again</b></p> <p>Needs to be reported on SCC portal and passed to Cllr Andrew Reid to chase</p> <p><b>Question 2 – Funding for Ferry Road, Bawdsey Quay, if delayed will the money from ESC still be available?</b></p> <p>Cllr JM, all money to fund project has been found, design completed, therefore there should be no worries about funding being withdrawn from ESC</p> <p><b>Question 3 – Church Wall, has been over a year and still waiting for money from Crocus, quote originally £2000, not sure if this is still valid, worried if not done soon then the entire wall will need replacing, which will be a costly exercise.</b></p> <p>Cllr AR advised will chase Crocus again, church to go ahead and get a new quote, agreement from council they will fund if money not received from Crocus, proposed by Cllr AR, seconded by Cllr RJ, all in agreement</p> <p style="padding-left: 40px;">b. Reports from County and District Councillors</p> <p>Cllr ARe (SCC) not in attendance, Dec 22 report received and forwarded to all councillors and added to website</p> |

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Chair... *BJT*...

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|    | <p>Cllr JM (ECC) Highlighted Jan 23 report, forwarded to councillors before meeting and added to website, also discussed:-</p> <p><b>Eyke proposed planning for 65 houses</b> – big development, how will affect the area, need to think about traffic, especially around the Bridge at Wilford</p> <p><b>Wild Swimming in Deben</b> – Supporting this and have written a letter to CEO of Anglian Water about the sewage and quality of water. <b>Comment</b> – Adequacy of water supply for Sizewell C was a major concern at previous planning stage, yet despite Sizewell C having now been given provisional approval, there's no mention of this major requirement in Anglian Water's recent 25 year growth plan.</p> <p><b>East Suffolk Bloom</b> – Launching a scheme to provide spring bulbs to voluntary and community organisations to plant in Autumn 23, simple application to be completed</p> <p><b>Cllr JM to hold Surgery</b> – 4<sup>th</sup> March 2023 10.30am to 11.30am in village hall, chance to speak privately with Cllr Mallinder and raise any concerns</p> |
| 4. | <p><b>To agree &amp; sign Minutes of meetings dated 1<sup>st</sup> December '22 as true record.</b></p> <p>The minutes of 1<sup>st</sup> December 2022 meeting are accepted and correct with the following amendment: Page 30, agenda item 6c, Shingle Street Settlement Association (SSSA) should read as Shingle Street Settlement Ltd (SSSL) Moved by Cllr BJ and seconded by Cllr RTr, all in agreement <b>Clerk to add minutes to website</b></p>  |
| 5. | <p><b>Planning: To receive updates on current applications and consider applications received</b></p> <p><b>a. Consider the following application(s)</b></p> <p><b>b. To consider any applications received after the publication of the agenda</b></p> <p><b>DC/23/0180/FUL</b> Erection of detached outbuilding (annexe) in garden at 2 Quay Cottages Ferry Road Bawdsey Deadline for Response is 15/02/2023</p> <p>Application received today, Cllr BJ and Cllr AR would like to visit site before making decision</p>   |
| 6. | <p><b>CIL Monies</b> – To discuss and gather ideas for the use of the money received</p> <ul style="list-style-type: none"> <li>• Verges and paths around village</li> <li>• A defibrillator for Bawdsey Quay</li> <li>• Lifesaving equipment at the Quay</li> </ul> <p>Defibrillator at Quay – Clerk noted on website should be defibrillator at the gatehouse at Bawdsey Manor, <b>Cllr RTh to investigate how public can access and advise</b></p> <p>Lifesaving Equipment – Cllr RTh advised there is already a PRE at quay, which is checked on a regular basis by Coastguard.</p> <p>Paths – Discussion around joining up paths from Alderton to Bawdsey, making it safer for people to walk. Noted Hollesley have sign 'People in Road', Martlesham have road markings identifying pedestrian walking area. Explore opportunities for safer joint Road/Footpath usage where space is limited.</p>  |

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|    | <p>Suggestion for security cameras to be installed, identifying number plates of vehicles entering and exiting the village, this may help with investigations into any burglaries or thefts.</p> <p>Energy projects could be another idea for CIL funding</p>   |
| 7. | <p><b>Progress Reports</b></p> <p>a. Clerks Correspondence update</p> <p>Clerk has attended election training and has dates for Councillor's and public's diaries, will send timings to Councillors. Election will be held on 04/05/23</p> <p>Thank you card received from King Charles III</p> <p>Jubilee Torch photo has been framed for hanging in village hall</p> <p>Email received regarding Biodiversity Action Plan and Ecological Assessment, unsure if this is needed in an area of AONB, <b>Cllr AR to look and make a decision</b></p> <p>b. Village Hall and Recreation Ground Committee update (Cllr. R. Johnson)</p> <p>New Year's Eve party went well, 20 people could not attend due to illness, still lot of people came – Thank you to everyone who helped and supported</p> <p>Next events planned:-<br/>1<sup>st</sup> April 2023 – Jumble Sale<br/>Last Bank Holiday in May – Fete</p> <p>Cricket hut on recreational ground has been cleared, needs to come down and container put in its place</p> <p>Looking at replacing heaters in Village Hall for more efficient heating, will visit Hollesley Village Hall for ideas</p> <p>Looking for Handyman, have a list of jobs to be done Cllr RTr has someone could ask, number to be passed to Cllr RJ</p> <p>Inspection report for playground came back OK, surface not condemned, will look at options for the future</p> <p>Cllr AR asked if parish council could see the annual finance report for the village hall and recreation ground (VHRG), <b>Cllr RJ to present after VHRG AGM</b></p> <p>c. Coastal Matters: Updates on</p> <p>i. Deben Estuary Partnership - Cllr RTr –<br/>Have been applying for funding, waiting to hear</p> <p>ii. Bawdsey Coastal Partnership (Cllr. Rouse) - Nothing to report</p> <p>iii. Coastguard report (Cllr. R. Thurbottle)</p> <p>Cliff erosion causing problems between East Lane Car Park to Bawdsey Manor reports of fossil hunters jumping on cliff to cause erosion, a mock rescue Training Exercise is being</p> |

planned, with Coastguard, RNLI, Firefighters and Police. Cliff has been surveyed and a report sent to headquarters to be forwarded to environmental agency, may help support request to Natural England to change decision regarding coastal path along this section

Coastguards locally have team of 11, to cover from Bawdsey to Orford

Looking at contingency plans if there is a power outage

Life Saving Equipment – Shingle Street

Position for siting PRE at Shingle Street has been identified and landowner has given permission, costing has been given by Norse for PRE equipment and installing, just looking to see if planning is needed

iv. Deben Marine Centre (Cllr A Block)

Cllr RTr reported - Not currently open for winter. Electric went off 10<sup>th</sup> December 2022, has not come back on again, need to contact PGL to see if can get electric supply direct to centre

d. Scottish Power (Cllr. Tricker)

All quiet, nothing to report

e. Quiet Lanes (Cllr R Thurkettle)

Siting of post has been agreed with residents at Cavell Close, hope to have sign up this weekend 28/1-29/1/23

Hollesley Parish Council are dealing with signs at Shingle Street

f. Speedwatch (Cllr. R. Johnson)

Had been advised could get speedgun for free from Suffolk Police, contacted and were advised not on any list, Users will need to prove they have had training.

Batteries for camera will be changed at the weekend 28/1-29/1/23

g. Update for Photo Post and Weather Station (Cllrs R Tricker/A Rouse)

Photoposts – No further news

Weather Station – Mast being installed before end of March, data will be automatically uploaded on public website, clerk requested link to add to Bawdsey Website.

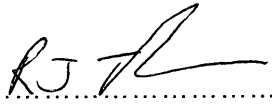
h. Emergency Committee (Cllr. R. Johnson)

Meeting to be held shortly, Tony Street (Alderton) will be supporting, NALC are holding an Emergency Planning Webinar on 29/03/23

100 Emergency Kits available, **Clerk to advertise in Bulletin**, to be made available at Jumble Sale

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|    | <p>i. Bawdsey Quay – Bawdsey Ferry Approach Road</p> <p>See above in public comments 3a</p> <hr/> <p>j. Green Agenda – Trees and Hedges</p> <p>Cllr AR and Cllr CM have located suitable areas for planting of trees and hedges, Cllr Andrew Reid (SCC) advised all money has been allocated from the County funds, <b>Cllr AR to speak with Suffolk Tree Wardens and ask if they know of any funding available.</b></p> <hr/> <p>k. Highway Matters<br/>20 mph speed limit East Lane<br/>Fence at Bawdsey Hall.</p> <p>Some hedges on roadside, need cutting back, currently causing cars and pedestrian to venture further across/into road. Noted lot of mud from Red House to East Lane from banks, feel if both these issues dealt with would make the roads safer to walk/drive. <b>Clerk to request residents to cut back hedges in Bulletin, and by Direct Flyer to main offending properties.</b> If not owned by anyone, then note added to Suffolk Portal for Highways to identify who owns or for them to cut back.</p> <p>Results from the survey have been received which has been circulated to councillors, supports the 20mph, results from petition have been given to SCC Highways, wait to hear next steps</p> |
| 8. | <p><b>Finance</b></p> <p><b>1. To note Bank Balances as of 19th January 2023:</b></p> <p>a) Current Account - £9622.16<br/>b) Reserve Savings Account - £4000.00<br/>c) CIL Funds Savings Account - £23736.46<br/>d) Projects Savings Account - £10214.78</p> <p>Balances noted with three new savings accounts opened</p> <p><b>2. To authorise the following Invoices for Payment:</b></p> <p><b>a. New payments since last meeting:</b></p> <p>£27.60 Red Rocket Emergency Telephone and Website<br/>£27.60 Red Rocket Emergency Telephone and Website<br/>£39.95 Jubilee Photo and Frame – Clerk Expenses<br/>£218.00 HMRC<br/>£871.84 Clerks Pay Quarter 3<br/>£17.99 East Suffolk Bulletin Nov 22<br/>£16.19 East Suffolk Bulletin Dec 22<br/>£492.00 Suffolk Council Speed Survey<br/>£18.00 Unity Trust Service Charge<br/>£71.75 Photo posts – Boathouse cafe</p> <p>Payments authorised, proposed by Cllr CM and seconded by Cllr CW, all in agreement</p>   |

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|    | <p><b>b. Any new invoices since publication of agenda:</b></p> <p>£48.00 Community Action Suffolk (Website Training)<br/>£36.00 SALC Finance Training</p> <p>Payments authorised, proposed by Cllr CM and seconded by Cllr CW, all in agreement</p> <p><b>c. Any new payments received since last meeting:</b></p> <p>None Received</p> <p><b>d. Finance meeting minutes, budget forecast 2023/24</b></p> <p>Finance meeting minutes circulated before meeting and added to website, have tried to keep increase for precept as low as possible, by reducing the amount of donations and funding for King's Coronation, budget and precept agreed for 2023/24 at £8185.00, proposed by Cllr AR, seconded by Cllr CW, no objections</p> <p>Donations from 2022/23 need to be considered at next meeting</p> <p>Policies<br/>Risk Assessment (Non-Financial) amended and circulated before meeting, Cllr RTr proposed acceptance and Cllr RJ seconded, all in agreement</p> <p>Financial Regulations amended and circulated, clerk had spoken with previous clerk regarding 5b and as payments are embedded into agenda/minutes this does not need to be on policy, amendments proposed by Cllr AR and seconded by Cllr CM, all in agreement</p> <p>Non finance member volunteer needed to conduct the Internal Control, Cllr RTh agreed to do this, Clerk to amended Internal Control to include online banking and then forward to RTh to complete</p> |
| 9. | <p><b>Any matters to be brought to the attention of the Council and to agree date for next meeting</b></p> <p>Next Full Parish Meeting – 23<sup>rd</sup> March 2023 7pm<br/>Next Finance Meeting 28<sup>th</sup> March 2023 2pm</p>  |

Chairs Signature.....  Date..... 23/3/23