

NOTICE OF BAWDSEY PARISH COUNCIL

Thursday 21st March 2024

7.00pm at Bawdsey Village Hall

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1.	To receive Apologies for absence
2.	To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3.	Public Participation (10 minutes) – an opportunity for parishioners to briefly raise matters of concern and hear from County and District Councillors
4.	To agree & sign Minutes of meetings dated 25 th January 2024 as true record.
5.	Planning: To receive updates on current applications and consider applications received a. Consider the following application(s) DC/23/4831/ROC Proposal: Removal of Condition No. 3 of C/12/1204 - (Change of Use of existing Estate Office building to holiday let annexed to Manor Farm House. Works to involve alteration of the internal layout but no external alteration to the building.) - To use property as a second home. Address: The Owl Granary, The Manor House Estate, IP12 3AL DC/24/0511/TPO Proposal: 1 x Holm Oak - Remove 1 large low limb overhanging the garden back to the back trunk. Prune upper crown overhanging garden. No height reduction. Balancing the canopy - the side of the crown will be reduced by 1.5m to 2m decreasing to 0m towards the top of the crown. The holm oak is heavily weighted towards the property, and we aim to reduce that weight and balance out the canopy. Address: 1 Martello Close, IP12 3FE b. To consider any applications received after the publication of the agenda.
6.	Bawdsey Sign Bench – Discuss the positioning of the Bawdsey Sign Bench
7.	Social Media Profile for Bawdsey – Discuss if needed and which platform to use.

8.	<p>Policies and Asset Register – Review and adopt: -</p> <p>a) Non-Financial Risk Assessment b) Asset Register c) Internal Control</p>
9.	<p>Works on Ferry Road at Quay – Receive progress update.</p>
10.	<p>Accessibility to Village Assets – Discuss village assets e.g. village hall, car park, quay, church and how accessible they are for all.</p>
11.	<p>Councillor Email addresses – Discuss option for councillors to have a gov.uk email addresses.</p>
12.	<p>Grit Bin – Outside School – Receive an update.</p>
13.	<p>Neighbourhood Plan – Discuss if a separate meeting is needed to review need for plan.</p>
14.	<p>East Lane Car Park – Receive an update.</p>
15.	<p>CIL – Receive an update.</p>
16.	<p>Progress Reports</p> <p>a. Clerks Correspondence update</p> <p>b. Village Hall and Recreation Ground Committee update (Cllr. Tod Heyda)</p> <p>c. Coastal Matters: Updates on</p> <p style="padding-left: 20px;">i. Bawdsey Coastal Partnership (Cllr. Rouse)</p> <p style="padding-left: 20px;">ii. Coastguard report (Cllr. R. Thurkettle)</p> <p style="padding-left: 20px;">iii. Deben Marine Centre (Cllr. Heyda)</p> <p>d. Speedwatch</p> <p>e. Melton, Woodbridge and Deben Peninsula Community Partnership (Cllr C Walker)</p> <p>f. Update for Photo Post and Weather Station (Cllrs T Heyda/A Rouse)</p> <p>g. Emergency Committee (Cllr. R Thurkettle)</p> <p>h. Green Agenda – Trees and Hedges</p> <p>i. Highway Matters</p>
17.	<p>Finance</p> <p>1. To note Bank Balances as of 29th February 2024:</p> <p>a) Current Account - £11118.13 b) Reserve Savings Account - £4096.30 c) CIL Funds Savings Account - £25823.49 d) Projects Savings Account - £7232.55</p> <p>2. To authorise the following Invoices for Payment:</p> <p>a. New payments since last meeting:</p> <p style="padding-left: 40px;">£15.00 Red Rocket Emergency Telephone Feb 2024 £18.00 Unity Trust Bank Charge £24.71 ESC – Bawdsey Bulletin Feb 24 £18.59 ESC – Bawdsey Bulletin March 24</p>

	<p>£303.28 Photo Posts £407.30 PRE Shingle Street £320.53 Grit Bin £450.00 Traffic Survey £50.76 Andy Rouse (Misc)</p> <p>b. Any new invoices since publication of agenda:</p> <p>c. Any new payments received since last meeting:</p> <p>£100.00 donation from Suffolk Screen re East Lane Car Park litter £350.00 Enabling Community Budget Scheme – Grit Bin £556.03 VAT refund claim £169.71 Hollesley PC – Contribution towards PRE</p> <p>d. Red Rocket DDR – Name changed to Domino Design, discuss, and confirm continuance of DDR for Emergency Telephone with this company.</p> <p>e. Donation from Suffolk Screen – Discuss how money should be spent.</p> <p>f. DMC Funding for first aid kit – Discuss funding a first aid kit for the DMC.</p> <p>g. Deben Ferry Discount Card – Discuss and agree the funding of the cost of printing and laminating card.</p> <p>h. Donations – Discuss donations and decide beneficiaries.</p> <p>i. Interest on CIL Funds – Discuss and decide if interest received in March and June 2023 being transferred to current account, should be transferred back to savings account: -</p> <p>£106.98 – March '23 £134.04 – June '23</p>
18.	<p>Any matters to be brought to the attention of the Council and to agree date for next meetings.</p>